



# Parks, Recreation and Historic Preservation

## General Complaint and Comment Form

The New York State Office of Parks, Recreation & Historic Preservation strives to make your experience at our parks and historic sites as enjoyable as possible and it is our goal to ensure that all people of all ages, abilities and backgrounds feel not only welcome but that they belong at our facilities. Please let us know how we are doing.

Complaints and comments can be directed to [notes@parks.ny.gov](mailto:notes@parks.ny.gov) or by calling 518-486-1868. This form may also be completed and submitted by email, handed in at a park office or mailed to our Albany office at the address below. Complaints and comments related to bias, discrimination or accessibility can be directed to [equality@parks.ny.gov](mailto:equality@parks.ny.gov)

### 1. Nature of Complaint or Comment

- |                    |                       |
|--------------------|-----------------------|
| PROGRAM/ ACTIVITY  | DISCRIMINATION ISSUES |
| PARK FACILITY      | ACCESSIBILITY         |
| SERVICE PROVIDED   | CONCESSIONAIRE        |
| POLICIES/PRACTICES | OTHER                 |

### 2. Complaint or Comment Information

Region and Park or Facility Name:

Names of Park Staff Involved in the Complaint or Comment (if known):

Date(s) Complaint or Comment Occurred on:

Description of the Complaint or Comment:

Check here if you have included additional sheets or other material \_\_\_\_\_

**If you would like to be contacted regarding your complaint or comment please provide your name and best contact information:**

**Name:**

**Email:**

**Phone Number:**

**Submit Form to:**

**Public Affairs Bureau  
New York State Parks, Recreation, and Historic Preservation  
Albany, NY 12238  
[notes@parks.ny.gov](mailto:notes@parks.ny.gov)  
[equality@parks.ny.gov](mailto:equality@parks.ny.gov)**