




# NY STATE PARKS ACCESS PASS

A New York State Parks Access Pass is enclosed for your use. We hope it will provide you with many enjoyable experiences at New York State parks, historic sites, arboretums, and recreational areas. For a description of these facilities visit [parks.ny.gov](https://parks.ny.gov) and [dec.ny.gov](https://dec.ny.gov).

Please take a few moments to review the Guidelines for Access Pass Use on the following pages. They will help to familiarize you with the facilities at which the Access Pass is accepted, and the procedures for its use.

If the pass is lost or stolen, or for any other reason you require a replacement, please contact our office.

**A pass is acceptable until the expiration date shown on the pass. Reapplication is the responsibility of the pass holder and is required to replace an expired pass. Changes in Access Pass regulations may affect eligibility for a new pass. Reapplication takes approximately 2-4 weeks. Temporary passes are not issued.**

 Applications are available at any of our facilities, at [parks.ny.gov/admission](https://parks.ny.gov/admission), or by contacting us.

## Contact Us



For questions, email us at [Accesspass@parks.ny.gov](mailto:Accesspass@parks.ny.gov) or visit our Contact Us page at [parks.ny.gov/admission](https://parks.ny.gov/admission).



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# NEW YORK STATE PARKS ACCESS PASS

## GUIDELINES



Parks, Recreation and Historic Preservation

[parks.ny.gov](https://parks.ny.gov)

Department of Environmental Conservation

[dec.ny.gov](https://dec.ny.gov)

# GUIDELINES FOR NY STATE PARKS ACCESS PASS USE

The Access Pass (Pass) is the property of the State of New York and must be returned upon our request. It is issued as a benefit, providing free or discounted facility use for the individual/group pass holder only.

If it is misused, or if the individual/group pass holder is found to not meet the Access Pass qualifications, it will be revoked. Upon a suspected violation of these guidelines, or the rules & regulations of the New York State Office of Parks, Recreation and Historic Preservation, the pass will be confiscated and all privileges suspended. Following a review, the pass may be permanently revoked and all future Access Pass privileges may be denied.

## ACCESS PASS REGULATIONS

1. The pass must be presented by the individual pass holder along with a New York State Driver or Non-Driver ID, on each occasion the pass is applied toward a fee waiver. For groups, an Employee ID or similar may be required on each occasion the pass is applied toward a fee waiver.
2. The pass may only be used by the individual or group to whom it was issued. When the payment of a single fee normally includes other people (i.e. vehicle use fee for a carload of passengers, or rental of a campsite or a cabin which will accommodate several persons), the pass holder must be present.
3. The pass may not be altered in any way.
4. The pass holder may not obtain a green fee ticket to sell to another person.
5. The pass holder must comply with all terms and conditions of use of New York State Park facilities.

## WHAT THE ACCESS PASS INCLUDES

The pass is valid on any day at facilities operated by the New York State Office of Parks, Recreation and Historic Preservation and the New York State Department of Environmental Conservation, and entitles the pass holder to:

1. free entrance of a single vehicle (car or van)
2. free entrance to state historic sites and arboretums
3. discounted campsite and cabin rental; see "Camping and Cabin Reservation/Registration Policies" section of these Guidelines
4. discounted transient marina dockage except when the slip is rented at the same time as the campsite or cabin in that facility
5. free swimming, tennis, cross-country skiing, and greens fees

## WHAT THE ACCESS PASS DOES NOT INCLUDE

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| 1. cottage and yurt rentals   | 7. cabin amenity fees: air conditioning, electricity, water, bathroom, living room, bedrooms, heat, porch, prime condition or location  | 10. seasonal boat slip rentals  | to, food service, inns, golf course pro shops, marinas, ski concessions, etc.  |
| 2. fees for additional vehicles at a campsite or cabin                              | 8. campsite and marina amenity fees: flagship, platform site, weekend/holiday fee, electricity, XL site, waterfront/oceanfront, full hook-up, firewood, and other consumables | 11. equipment rentals including, but not limited to, golf carts, golf clubs, boats, beach umbrellas, chairs, towels, swimsuits, lockers, skis, and skates | 14. entitlement to park in parking areas designated for people with disabilities   |
| 3. cabin rentals in the Palisades Region (Sebago Cabin Camp in Harriman State Park) | 9. entrance to performing arts programs   | 12. special amenities including, but not limited to, pay showers, security deposits, and checking of valuables  | 15. entitlement to accessible cabins and campsites (it is the responsibility of the pass holder to reserve these accommodations) |
| 4. reservation, registration, cancellation, reservation change fees                 |   | 13. any activity operated by a private concern under contract with the state including, but not limited   | 16. permit fees  |
| 5. bus admission  |   |   | 17. Golf league, outing, or tournament play  |
| 6. group camping, picnic shelters, and other group activities                       |   |   |  |

## CAMPING AND CABIN RESERVATION/REGISTRATION POLICIES

All information found in the current "New York State Camping Guide" applies to Pass holders. The following additional procedures, along with all "Access Pass Guidelines" also apply:

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| 1. Reservations must be made/registered in the Access Pass holder's name and listed as the Primary Occupant. For Pass holders under the age of 18/21 at some parks, the camping permit must be signed by a site occupant 18/21 years of age or older. | 4. Group Access Pass reservations must be made in the name of the group or group's authorized representative. If a group has more than one reservation, separate Access Passes must be presented in order to receive a refund for each reservation.                 | 6. The Pass holder may not use the Access Pass to reserve a site they do not plan to occupy. The Pass holder must occupy the site during the entire permit period pursuant to general camping regulations.   | the transient marina slip is considered an amenity and is not included as a Access Pass benefit.   |
| 2. For advance reservations: the full cost of the stay, including amenity fees and the non-refundable reservation fee, must be paid at the time the reservation is made.  | 5. The Pass holder must present the valid Access Pass upon arrival and departure and will be required to present other identification for verification. The Pass holder should verify that the correct name and pass ID number are indicated on the camping permit. | 7. If a Pass holder leaves early, the "early-out" penalty shall be assessed at the regular campsite/cabin rate for the nights not stayed. For the nights stayed, the Access Pass refund will be applied. If a Pass holder cancels prior to arrival, the standard cancellation policy will apply. | 9. If the Pass holder does not present a valid Access Pass, or fails to comply with these policies, no refund or discount will be applied. |
| 3. For walk-ins: the amenity fees and the non-refundable registration fee must be paid at the time of registration.   |   | 8. When renting a transient marina slip at the same time as renting a campsite or cabin in that facility,  | 10. Any Pass holder evicted from the park will not be eligible for a refund.   |