

## **INFORMATION AND INSTRUCTIONS FOR SECTARIAN PROJECTS**

### **New York State Office of Parks, Recreation and Historic Preservation (OPRHP) Historic Preservation and Heritage Area Environmental Protection Fund (EPF) Grants and Sectarian Properties**

The New York State Office of Parks, Recreation and Historic Preservation in consultation with the New York State Attorney General adopted the following guidelines under which its state-funded EPF grants for restoration of historic properties may be made for sectarian properties without violating the New York State Constitution.

The following conditions apply:

- Premise 1: Sectarian property owners have a responsibility to maintain their properties for the health and safety of the public. In doing so, they will incur certain costs for basic maintenance.
- Premise 2: It is the public policy of the State of New York (State) to encourage preservation and restoration of significant properties. The Environmental Protection Fund matching grant program is a tool for supporting preservation through its historic preservation and heritage area program categories.
- Premise 3: It is appropriate for the State to pay for the costs of true restoration over and above the amount a sectarian organization normally would spend on basic repair.

**Therefore, for sectarian projects (defined as properties used for worship or owned by sectarian organizations such as rectories, convents, cemeteries, synagogues, residences, schools), the State can pay for the lesser of these two:**

1. Up to 50% of the total eligible true restoration project cost (up to 75% if a project is located in an impoverished area as defined by the most recent census data as having a poverty rate of at least 10 percent),

**OR**

2. The difference between the cost of basic repairs and true restoration

**RESTORATION** as defined in *The Secretary of the Interior's Standards for the Treatment of Historic Properties* means "the act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period."

As applied to sectarian properties it also means that work intended for the primary benefit of the worshippers which is not restoring something historic (for example adding a new elevator or ramp for persons with disabilities) is not an eligible expense and cannot be reimbursed with State historic preservation grant monies.

Therefore, for example, the State can pay to repair a historic slate roof, to replace it with a new historic slate roof (if wholesale replacement is warranted) but cannot pay for roof repairs of a slate roof using non-historic/original materials or pay for a complete replacement of a slate roof using non-historic/original materials.

To support a defensible grant for sectarian projects, in the grant application the project sponsor shall develop a parallel budget for all work items. This budget shall include two components: a narrative description of the basic work and true restoration, and a budget figure for each. The budget figures shall be supported by the narrative, and the narrative shall contain enough detail to explain the difference in scope of work and choice of materials to justify the cost difference.

**How to Structure/Present a Sectarian Project:**

|  | <b>Basic</b> | <b>Restoration</b> |
|--|--------------|--------------------|
| <b>MASONRY</b>   |              |                    |
| <ul style="list-style-type: none"> <li>• Deteriorated mortar will be cut out with a saw and masonry joints will be filled with an off-the shelf redi-mix mortar</li> </ul>   | \$15,000     |                    |
| <ul style="list-style-type: none"> <li>• Perform mortar analysis to formulate an historically appropriate mortar mix. Remove deteriorated mortar with hand tools and/or small pneumatic chisels. Repoint joints using approved mortar mix in 3/8" lifts, letting mortar set to leather hard before applying subsequent layers of mortar. Strike final mortar layer to match historic profile of mortar joints</li> </ul> |              | \$60,000           |
| <b>ROOF</b>  |              |                    |
| <ul style="list-style-type: none"> <li>• Remove deteriorated slate roof. Install 3-tab asphalt shingle roofing using "slate blend", install factory-finish aluminum flashing, K-gutter and downspouts.</li> </ul>  | \$37,000     |                    |
| <ul style="list-style-type: none"> <li>• Remove deteriorated slate roof. Install new slate to match pattern and color of existing (unfading green and unfading red). Install lead-coated copper flashing, half-round gutters and 5" dia. Downspouts</li> </ul>   |              | \$98,400           |
| <b>WOOD WINDOWS</b>  |              |                    |
| <ul style="list-style-type: none"> <li>• Six existing double-hung wood windows are painted shut and do not open. They will be left this way and not made operable</li> </ul>   | \$ 0         |                    |
| <ul style="list-style-type: none"> <li>• Restore operation of six wood windows by stripping paint from sash and window jambs, removing dried glazing putty and applying new putty, priming and painting sash and frame, replacing broken sash cords and applying graphite lubricant to sash pulleys.</li> </ul>  |              | \$10,000           |

|                           |           |           |
|---------------------------|-----------|-----------|
| <b>Construction Total</b> | \$ 52,000 | \$168,400 |
|---------------------------|-----------|-----------|

In this example the following costs are required by the historic preservation grant program, so they shall be included in the true restoration budget:

|                                |      |          |
|--------------------------------|------|----------|
| Professional Design Consultant | \$ 0 | \$10,000 |
| Grant Administration           | \$ 0 | \$ 4,100 |
| Project Sign                   | \$ 0 | \$ 250   |
| Final report/photography       | \$ 0 | \$ 550   |

|                                    |                 |                  |
|------------------------------------|-----------------|------------------|
| <b>TOTAL BASIC REPAIR PROJECT:</b> | <b>\$52,000</b> |                  |
| <b>TOTAL RESTORATION PROJECT:</b>  |                 | <b>\$183,300</b> |

**How to Calculate the Maximum Grant Request Allowed:**

|   |                  |
|---|------------------|
| 50% TOTAL RESTORATION COSTS                           | \$ 91,650        |
| DIFFERENCE BETWEEN BASIC AND RESTORATION BUDGETS      | \$131,300        |
| <b>MAXIMUM GRANT (lesser of the two calculations)</b> | <b>\$ 91,650</b> |

**OR** (for projects located in an impoverished area as defined above)

|   |                  |
|---|------------------|
| 75% TOTAL RESTORATION COSTS                           | \$137,475        |
| DIFFERENCE BETWEEN BASIC AND RESTORATION BUDGETS      | \$131,300        |
| <b>MAXIMUM GRANT (lesser of the two calculations)</b> | <b>\$131,300</b> |