



Empire Pass Replacement Request

Empire Pass CARD Replacement:

If the Empire Pass **CARD** is lost, stolen, damaged or destroyed, it is replaceable with a **\$17.00** fee payable by credit card, check, money order, or (cash - in person only).

A replacement **CARD** may be issued in person at most NYS Parks or by mail and requires the following:

- A completed *Empire Pass Replacement Request* form.
- The damaged or destroyed pass or, if the pass was lost, verification of the original pass purchase.
- NOTE: If in the event the original pass is found after the purchase of a replacement, we will not refund the replacement fee. The original pass will have been deactivated, and is no longer usable.

Pass Holder's Name: _____

Current Empire Pass #: _____ Date: _____

Reason for Replacement: _____

Proof Included: _____

PASS HOLDER'S CONTACT INFORMATION

Mailing Address 1: _____

Mailing Address 2: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

OFFICE USE ONLY

New Empire Pass # _____ Date: _____

Payment Method: Cash: Check/Money Order: #: _____ **Replacement Fee \$17.00**

Credit Card: Authorization Code: _____ Terminal ID: _____

Region/Park: _____

IF COMPLETING BY MAIL, SEND TO:

Empire Pass
NYS Parks
Albany, NY 12238

Do not send cash. Make check or money order payable to NYS Parks.
Questions? Call 518-474-0458 during normal business hours.