

Recreational Trails Program: Equipment ONLY Projects

Instructions:

This form contains the necessary information for Federal Approval of RTP Equipment-Only Projects.

This is not a contract. Please refer to the corresponding NYS Master Contract for Grants with New York State Office of Parks, Recreation and Historic Preservation (NYSOPRHP) for program and project contract requirements.

Project Description: Must be consistent with TIP/STIP, Federal Agreements, contract documents and describe the purpose of the equipment and location (county) of trails to be maintained.

SEQRA: This project is being progressed as a SEQRA Type II Action. No further SEQRA processing is required. The project has been identified as a Type II action, per 6 NYCRR 617.5(c)(25) as the “purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”

NEPA: This project is being progressed as a NEPA Class II action (Categorical Exclusion) because it does not individually or cumulatively have a significant environmental impact and is excluded from the requirement to prepare an Environmental Impact Statement (EIS) or an Environmental Assessment (EA). This project is one of the project types described in the ‘C’ list as a Federally Funded project receiving less than \$5.0 M in Federal Funds. An NYSOPRHP Environmental Analyst will make the NEPA determination and enter the date of NEPA determination when signing the form.

Right of Way: For the purchase of equipment, no right of way is required.

TIP/STIP: NYSOPRHP coordinates with NYSDOT to process TIP/STIP listing and modification. RTP projects *must* be listed on the TIP/STIP before Federal Authorization.

Buy America: NYSOPRHP is responsible for coordinating project compliance with Buy America. The Buy America provision requires that steel/iron materials (including components and subcomponents) be melted and manufactured domestically. Trail grooming vehicles and mechanized equipment primarily constructed with steel or iron must comply with Buy America laws and regulations (23 USC 313 and 23 CFR 635.410).

Procurement: Procurement must be conducted in accordance with 2 CFR 200, and the terms of the NYS Master Contract for Grants.

Project Manager / Responsible Local Official: The Responsible Local Official (RLO) has ultimate oversight and responsibility for the project. The RLO may assign a Project Manager (PM) to be in responsible charge of the project. The PM will report to the RLO. The PM and the RLO may be the same individual, if the RLO has project management experience.

The PM or RLO is responsible for completing this form (except for the Date of NEPA Determination), signing it and submitting it to NYSOPRHP.

The PM will schedule the progression of activities, ensure timely completion of project tasks and address any problems or inquiries which may develop. The PM will be the primary contact person for the submission of necessary reports, requests for progress payments, and obtaining approvals and determinations, etc.

The Project Manager *must* work closely with the NYSOPRHP Regional Grants Administrator to ensure proper interpretation of all project requirements. Proper interpretation of a project’s requirements is critical to successful implementation and coordination of ongoing activities.

Recreational Trails Program: Equipment ONLY Projects

NYSOPRHP Project #: RTP _____
 Grant Recipient: _____
 County: _____
 Town(s)/City/Village: _____
 Project Description: _____

P.I.N.: _____
 NYSOPRHP Region: _____
 NYSDOT Region: _____
 DBE Goal: NA

Project Phase	Estimated Cost	Fund Source	Obligation Date
Eq. Purchase		Recreational Trails	
		Local Match	
		Non-Participating Share	
TOTAL			

SEQRA: Type II Action.

NEPA and Other Environmental Review Actions: This action is classified as a NEPA Class II – Categorical Exclusion (“c list” Action) as defined by 40 CFR 1508.4 and in accordance with 23 CFR 771.117. In addition, this project complies with Section 106 of the National Historic Preservation Act, Section 4 (f) of the Transportation Act, Section 7 of the Endangered Species Act (ESA), as well as other applicable Executive Orders, Federal Statutes, and Regulations related to environmental compliance.

Date of NEPA Determination: _____

X

 NYSOPRHP Environmental Analyst
 Name, Date

Right of Way: No right of way is required.

Listed on the TIP/STIP: Yes, PIN: _____

BUY AMERICA:

- Project does *not* include permanently incorporated iron or steel components **or** will incorporate *only* iron or steel produced in the United States.
- Manufacturer will provide a certification that the equipment complies with Buy America requirements.
- Project will utilize Waiver of Buy America Requirements for De Minimis Costs and Small Grants (Total Federal Share is less than \$500,000)

Procurement:

- At least 3 price quotations will be obtained from qualified sources.
- Sealed bids will be publicly solicited.
- Noncompetitive proposal (single source) authorized by NYSOPRHP Grants Administrator.

X

 Project Manager / Responsible Local Official
 Name, Title, Date

X

 NYSOPRHP Grants Administrator
 Name, Date