

**NYS Park Police Officer Trainee  
Selection Process  
FAQ**

1. *What should I wear to the agility test?*  
Wear exercise gear, such as shorts, t-shirt and sneakers. You should also bring water and snacks, as you could be at the site for a number of hours.
2. *What is the order of events for the agility test?*  
Push-up, sit-ups, run
3. *If I fail one component of the agility test, do I fail the entire test?*  
Yes, a candidate who fails any portion of the agility test will be failed on the entire test.
4. *If I fail the agility test will I have the opportunity to retake the agility test at a later date?*  
No. Those that fail the agility test will be removed from the active list for this exam.
5. *Do females do the same push-up format as the males?*  
Yes, the format is the same for both genders.
6. *Do females do the same sit-up format as the males?*  
Yes, the format is the same for both genders. Another candidate will hold your feet.
7. *How long do I have to do the push-ups? There is a time limit for sit-ups, but I don't see one for push-ups.*  
There is no time limit for the push-ups. If you need to rest, you may only rest in the 'up' position with the arms straight.
8. *How long should I plan to spend at the agility test process?*  
Plan to spend about 5 hours for the entire process, which will include a preliminary interview should you pass the agility test.
9. *How will the 1.5 mile run be conducted?*  
Candidates will be given 3-5 minutes to warm-up prior to the run. The run will take place on a marked flat paved/gravel path.
10. *What happens if I don't have all of my paperwork from the Candidate Document Checklist?*  
Candidates should assemble as much of the materials listed as possible prior to the agility test. Any materials missing will be addressed during the post-agility interview and candidates will be advised as to the time-frame they will have to produce any missing documents.
11. *I don't know what size hat/gloves/shirt I need. What size should I put down?*  
Indicate the size you normally take when purchasing clothing. For the hat size, we suggest going to a hat store and try on a fitted hat to get your fitted hat size.

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*12. What is the tattoo policy? Can I put make-up on my tattoo to hide it?*

Candidates must comply with the New York State Park Police policy which requires all members to present a neat and professional appearance at all times. Tattoos, brands, body piercing, scarification, and other body art shall not be visible while a member is in uniform or other business attire. The uniform includes a short sleeve shirt open at the front of the neck. **At the agility test site, candidates will be required to put on the proper size uniform shirt to check conformity to the Force Tattoo policy at the site of the agility test.** Tattoos, brands, body piercing, and other body art may not be covered with makeup or tape or otherwise hidden. You may wish to consider an alteration or removal of the tattoo if you would like to continue to pursue a position as a Park Patrol Officer. The Park Police does not recommend or endorse any procedures for removal of tattoos and is not in any way financially responsible for this procedure. If you have any questions about the visible tattoo policy ask to speak with a Park Police representative before taking the agility test.

*13. What is the next step after I pass the agility?*

After candidates pass the agility and are processed successfully through the initial interview by an investigator, they will be scheduled for a future medical exam which will be conducted in Cohoes, NY at NYS Civil Service Employee Health Services, and provided information for the psychological written exam, which will be held at the NYS Park Police Academy in Rensselaerville, NY.

*14. What are the eyesight requirements?*

Candidates must have uncorrected visual acuity not less than 20/100 each eye. Corrected distant visual acuity must be better than or equal to 20/30 (Snellen) in each eye. See the NYS Civil Service Form [EHS PM-39 - Statement of Physical And Medical Requirements for Park Police Officer](#) for additional requirements.

*15. The document check list asks for a High School Diploma and College Diploma – if I have a college degree, do I need to bring my HS diploma as well?*

Yes. If you do not have items requested on the document check list, bring as much as you can secure to the agility test. You will need to explain to the investigative officer what forms you are missing and when you expect to provide them.

*16. The document check list asks for a High School Diploma and College Diploma, but I no longer have mine – what should I do?*

Ask your High School for a letter with a school raised seal, stating that you graduated and the month/year of graduation.

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17. *I don't have my selective service card – how can I get one?*

Go to the US Selective service website

(<http://www.militarydraftregistration.com/?gclid=CKCizNnKk7gCFcSj4AodPGcAyg>) where you can request a duplicate card and print a temporary form to bring to the agility.

18. *I don't have my social security card – how can I get one?*

Go to the US Social Security website to find out how to order a new card (<http://www.ssa.gov/>)

19. *What costs am I responsible for as I go through the process?*

Candidates are responsible for costs associated with travel and accommodations (if needed) to attend the agility test, medical exam and psychological exam, and costs for fingerprinting (\$87.25 as of 2/2016) and drug testing (\$35 as of 2/2016).

20. *The Document Checklist indicates I need to bring the original and a copy of any financial statements for my checking & savings accounts, mortgage and loans. How many months of statements should I bring?*

Bring information that reflects at least one full month's worth of recent activity.

21. *The Document Checklist indicates I need to bring the original and a copy of any financial statements for my checking & savings accounts, mortgage and loans. I receive my statements electronically. Do I need to ask my bank for official documents?*

No, you may simply print the statements/documentation from your online accounts and bring two copies of each.

22. *I have recently attended an agility test and had a medical exam as part of a processing for another police agency. Can I use those results for the Park Police processing?*

No, you must attend the Park Police agility testing and also undergo a medical exam that will be scheduled after you pass the agility test.

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