New York State Office of Parks, Recreation and Historic Preservation
Bureau of Affirmative Action & Equal Opportunity
Albany, New York 12238
(518) 486-2921

CONTRACTORS MWBE UTILIZATION PLAN

Contract Number: D00_____ **Region:**_____

***REMINDER**: As a condition of this contract, you are required to submit the Cumulative Monthly Payment Statement on a monthly basis.*

Contractor's Name:		**Project Description:**	**Start Date:**	**MWBE Goals Assigned to Contract:**
Are you a NYS MWBE Certified by the NYS Empire State Development Corp? ☐ Yes ☐ No				
Contact Person:		**Project Location:**	**Completion Date:**	**MBE** _____%
Address:				**WBE** _____%
Telephone Number:	**E-Mail Address:**			
Federal ID Number:	**SFS Vendor ID:**	**Total Contract Value:** (Including any field order allowance)	$	

Certified MWBE Sub Contractors/ Suppliers Name, Address, Telephone Number and E-Mail Address	**MBE**	**WBE**	**Description of Sub Contracting/Supplies**	**Total Dollar Value of Sub Contracting/Supplies**	**Anticipated MWBE performance/purchase date(s)**
Federal ID No.: **SFS Vendor ID:**	☐	☐			Start: Completion:
Federal ID No.: **SFS Vendor ID:**	☐	☐			Start: Completion:
Federal ID No.: **SFS Vendor ID:**	☐	☐			Start: Completion:
Federal ID No.: **SFS Vendor ID:**	☐	☐			Start: Completion:

Pursuant to Executive Law Article 15-A, my firm will engage in good faith efforts to achieve the MWBE goals on this contract. I understand that failure to make good faith efforts can result in the contract being awarded to another contractor. I understand that all listed sub contractors will be contacted for verification of solicitation.

Contractor's Signature:	Date:
Print Name and Title:	

FOR NYS OPRHP USE ONLY:

☐ Approved ☐ Approved as Noted ☐ Rejected

MBE: _____% MBE $ _____ WBE: _____% WBE $ _____

OPRHP Notes:

OPRHP Authorized Signature: Date:

(Revised August 2012)

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Based upon the foregoing, you are hereby notified that this document, and related documents, constitute "records" that fall under the scope of the Freedom of Information Law. Therefore, such documents may be made available to the public, including posting for public review on OPRHP's website.