



***This worksheet along with all documentation needed should be attached in the NYS Contracting system when completing your Electronic MWBE Utilization Plan. All SDVOB vendors should also be included on this electronic plan. This worksheet will have the same deadline and follow the same timeline as the electronic utilization plan.***

**Section I – SDVOB Goals**

Article 17-B of the New York State Executive Law provides for more meaningful participation in public procurement by certified Service-Disabled Veteran-Owned Businesses (“SDVOB”), thereby further integrating such businesses into New York State’s economy. The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses have opportunities for maximum feasible participation in the performance of OPRHP contracts.

In recognition of the service and sacrifices made by service-disabled veterans and in recognition of their economic activity in doing business in New York State, Bidders are expected to consider SDVOBs in the fulfillment of the requirements of the Contract. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles.

- A. OPRHP hereby establishes an overall goal of **4%** for SDVOB participation, based on the current availability of qualified SDVOBs. For purposes of providing meaningful participation by SDVOBs, the Bidder/Contractor should reference the directory of New York State Certified SDVOBs found at: <https://online.ogs.ny.gov/SDVOB/search>
- B. Questions regarding compliance with SDVOB participation goals should be directed to the MWBE/SDVOB compliance unit 518-486-2636.
- C. Contractor must document “good faith efforts” to provide meaningful participation by SDVOBs as subcontractors or suppliers in the performance of the Contract.

**Section II – Utilization Plan**

Please list those SDVOB you plan to utilize throughout this contract term. Also, note these vendors must be listed on the electronic utilization plan to be submitted through the NYS Contracting system (MWBE Requirement). This is where SDVOB compliance will be tracked. **\*\*Enter Total Contract Value before entering Subcontracts.**

<b>SDVOB Vendor</b>	<b>Type of Participation</b>	<b>Description of Work</b>	<b>Subcontract Amount</b>
	Supplier Subcontractor		
	Supplier Subcontractor		
	Supplier Subcontractor		
	Supplier Subcontractor		
	Supplier Subcontractor		
	Supplier Subcontractor		
		<i>Enter Total Contract Value</i>	
		<i>Goals met (this will auto calculate)</i>	



**Section III – SDVOB Application for Waiver**

If the above plan does not meet the 3% SDVOB goal, the following must be shown to be considered for a full or partial waiver of these goals.

**Attachment A.** Documentation of publications used to solicit SDVOB participation.

**Attachment B.** Was a search performed of the SDVOB directory performed to obtain vendors to solicit? Enclose search documentation.

**Attachment C.** Copies of solicitations to SDVOBs and any responses thereto.

**Attachment D** Explanation of the specific reasons each SDVOB that responded to Bidders/Contractors' solicitation was not selected.

**Attachment E.** Other information deemed relevant to the request.

**Section IV – Signature**

**By signing and submitting this form, the contractor certifies that a good faith effort has been made to promote SDVOB participation pursuant to the SDVOB requirements set forth under the solicitation or Contract. Failure to submit complete and accurate information may result in a finding of noncompliance, non-responsibility, and a suspension or termination of the contract.**

Prepared By: (Signature)

Date:

Name and Title of Preparer (Print or Type)

**OPRHP Use Only:**

*Approved*

*Approved as noted*

*Rejected*

*Comments:*

*OPRHP Authorization:*

*Date:*