



Parks, Recreation and Historic Preservation

Request for Proposals Amendment #2 Memo C003421 Collections Management System June 30, 2020

Designated Contact(s)

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RFP Timeline

Action	Date/Time
RFP Release	05/26/2020
1 st Round Questions Deadline	06/9/2020 3:00 PM ET
1 st Round Questions Response	Approximately 06/16/2020
2 nd Round Questions Deadline	06/23/2020 3:00 PM ET
2 nd Round Questions Response	Approximately 06/30/2020
Intent to Bid (optional)	06/23/2020 End of Day
Bids Due	07/22/2020 3:00 PM ET
Demonstrations	Week of August 17, 2020
Tentative Award	Approximately 09/8/2020
Contract Start Date	Approximately 01/14/2021
Implementation	Approximately Six Months After Contract Award

This document serves to outline changes made in **Amendment 2 to RFP C003421 – Collections Management System**. The following RFP document “C003421 – RFP – Amendment 1 - Collections Management System.pdf” is hereby replaced by their successor: “C003421 – RFP – Amendment 2 – Collections Management System.pdf”).

It is mandatory that you utilize the document provided by this Amendment 2. If you utilize the original or RFP Amendment 1, you will not be incorporating changed requirements and may not be in compliance with RFP requirements.

The changes found below are outlined within the RFP documents as well. Language that has been added is demonstrated by an underline, language that has been deleted is demonstrated by a ~~striketrough~~. Only those paragraphs that include changes are excerpted below. Please see the relevant document for complete language.

Note: Certain conforming non-substantive changes, including formatting and grammar, may have been made but not explicitly noted below or in the RFP documents. Any questions regarding this amendment should be asked during the Q&A periods.

C003421 – RFP – Amendment 2 – Collections Management System.pdf

1. Page 15, Collections Management Software

The following requirement was changed from Mandatory to Desirable:

Desirable

- Capable of supporting open Web Application Program Interface (Web API) to allow flexibility and ease of integration to other OPRHP systems;

2. Page 38, Ongoing Support

~~All help desk, online, and support services that access any Data must be performed within CONUS.~~

3. Page 52, Storage of Data, Access and Location

OPRHP shall have access to its Data at all times, through the term of the Contract.

The Contractor must ensure that all Data related to this Contract is stored within the Contiguous United States (CONUS), in a controlled access environment, to ensure Data security and integrity. ~~All access to Data, physical or virtual, must be conducted within CONUS and~~ The Contractor shall have adequate security systems in place to protect against unauthorized access to the facilities and Data stored therein. The Contractor shall not send or permit to be sent to any location outside of the CONUS, any Data related to this Contract. Contractor will provide OPRHP a list of the physical locations where the Data is stored at any given time and will update that list if the physical location changes. Access into and within the facilities must be restricted through an access control system that requires positive identification as well as maintains a log of all accesses (e.g., date and time of the event, type of event, user identity, component of the information system, outcome of the event). The Contractor shall have a formal procedure in place for granting computer system access to the Data and to track access. Access for projects outside of those approved by OPRHP is prohibited.

4. Page 78, Appendix B, Ownership/Title to Project Deliverables, Existing Products

Appendix B, Clause 72.b.i.1 Hardware is hereby omitted and shall read as:

1. Hardware – Omitted. ~~Title and ownership of Existing Hardware Product shall pass to the Agency upon acceptance.~~