



**Parks, Recreation
and Historic Preservation**

Questions and Responses

C003491

Backcountry Trails Program

09/24/21

No.	IFB Section	IFB Page	Question	Response
1	1.5.2 Public Volunteer Training Program	9	If health and safety guidelines or regulations require, can these training deliverables be virtual? All efforts would be made to conduct in person	Yes. If COVID-19 or other health and safety concerns prevent or limit in-person trainings, OPRHP and Contractor will discuss alternatives, including, but not limited to, virtual trainings.
2	1.5.3 Contractors Staff	9	Program Coordinator – Could an additional bullet point be added to say “Provide support for the Conservation Service Corp members”	Yes. Please see revised 1.5.3 in IFB Amendment 1.
3	1.2.2	6,7	Requesting clarification that the language “Locations are subject to change annually” may mean change between parks within the relevant park regions, rather than between sites within the Parks explicitly named herein.	Yes. To clarify: Crews may be perform work in different parks or sites year-to-year based on agency priorities, within the noted regions/counites. Reasonable notice will be provided to the Contractor in advance of each years project location. Work sites within each parks are expected to change as projects are completed and new projects begun, which may or may not coincide with the end or beginning of a contract year.

4	4.9 Indemnification	22	Could this be revised to say The Contractor agrees to indemnify, defend, save, and hold harmless the State of New York, OPRHP, and their officers, employees and agents of and from any claims, demands, actions, or causes of action of any kind arising out of the services of the Contractor provided for in this agreement up to the limits of insurance required for the Contractor.	OPRHP declines this request.
5	4.10 Equal Employment Opportunities, subsection D Workforce Utilization Report	23	Could a sample of this report be provided? Will it be required monthly or quarterly?	Please see sample Workforce Utilization Form attached. This form will be required quarterly as revised in section 4.10 of IFB Amendment 1.
6	1.5.1 Trail Construction and Maintenance Activities; Trail Crew Members	8	Is the prohibition on camping merely in keeping with those existing within the relevant parks? Specifically, would more remote projects (> 2mi from trailhead) be eligible for a special use permit for temporary "spike camp" to reduce commute time if agreed upon with OPRHP staff?	On-site camping may be considered based on the Contractors crew requirements, Park-specific factors, and project location. OPRHP reserves the right to limit or deny on-site camping as it sees fit.
7	Attachment 1 – Bid Form	63	Our crew leaders serve for 30 weeks – 6 weeks longer than the crew members. Would it be possible to amend the bid form or would we be unable to bill for these 6 weeks?	Yes. Please see revised bid form.

8	1.5.1 Trail Construction and Maintenance Activities; Trail Crew Members	7	TCCC trail crews are trained as a group over several weeks at several sites but carry out work within the scope of service during that time. Can hours worked by members not assigned to BCTP crews be counted towards the crew weeks deliverable, to offset those hours spent by BCTP crewmembers training elsewhere during that period?	Crew week deliverables may only be counted when members, regardless of assignment, perform work on OPRHP designated projects and sites. Any training or work not performed at OPRHP sites will not be counted toward the crew week deliverables.
9	1.5.1 Trail Construction and Maintenance Activities; Trail Crew Members	8	Regarding Wilderness First Aid vs. First Aid/CPR certification requirements, what is the distinction between "Supervisory Field Personnel" and "Field Staff," since we do not normally characterize crew members or leaders as staff.	Crew members are not considered Supervisory Field Personnel and not required to hold Wilderness First Aid certification. All crew members will receive at least Basic First Aid or equivalent training. Please see revised document.
10	1.5.4 Program Details	10	The newly specified cap of approximately 10-15% of a Corpsmembers' time to be spent on training, enrichment, professional development, etc. is lower than the 20% cap specified by Americorps. Is there a specific reason/basis for variance from the standard for servicemembers as specified by CNCS?	Please see revised section 1.5.4 in IFB Amendment 1.
11	1.5.2 Public Volunteer Training Program	9	Do hours served by episodic volunteers assisting BCTP Corps crews outside of formal training workshops count towards the 300 hour deliverable threshold? Or are all 300 hours expected to come from 12+ workshops?	All 300 hours are expected to come from 12+ training workshops.

12	1.5.2 Public Volunteer Training Program	9	<p>The average volunteer does not work with land managers or do project proposals, that usually is specific to select volunteer leaders who hold their roles long term. Can you elaborate on the goal of annually training general volunteers on this? Can you also be more specific about what exactly you'd like covered in the classroom session? Would it instead suffice to add a component on planning and proposing projects to our already existing field Trail Layout and Design Workshop since they complement each other?</p>	<p>Prior iterations of this contract have focused on broad volunteer training with the goal of long term volunteer retention and engagement at OPRHP facilities. OPRHP has chosen to orient these new classroom sessions on "select volunteer leaders" as the question states, or volunteers already engaged with the Park such as Friends Groups or local trail organizations. The goal of this approach is to empower groups to work with Park staff to complete existing projects and propose future projects. This session(s) may compliment a Trail Layout and Design training session, but the focus should be working with agency staff in project development and implementation. As stated in Section 1.5.2 <i>Public Volunteer Training Program</i>> <i>Classroom Sessions</i>: <i>"Classroom sessions will focus on developing working relationships with land managers, project proposal and review process, and implementation. These sessions should be targeted to a core volunteer audience for each park setting where the crews are working."</i></p>
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