Connect Kids Field Trip Grants Made Easy

1. Come up with a field trip idea. [Click here for a list of field trip sites.]
2. Talk with your principal—how do you do a field trip?
3. Contact the field trip site to schedule your visit and get the name of a person who works at the site.
4. Calculate the expenses. Grants reimburse $40/student of field trip costs.
5. Apply online, or by going to parks.ny.gov. Receive confirmation within 1-2 weeks.
6. Contact your school’s business office to arrange for payments, order buses, complete school district field trip paperwork, etc.
8. Send receipts and signed Field Trip Form to State Parks for your refund.
9. About 4-6 weeks later, refund sent to school by electronic transfer.

For more information email: parksbusgrant@parks.ny.gov

website: parks.ny.gov