

NOTE: Due to the COVID-19 Pandemic, the sign shop has temporarily halted the production of signs. At this time, there is not a start-up date as they are manufacturing PPE. Please contact your Regional Grants Administrator for assistance.

**Project Sign Order Form**

**Environmental Protection Fund**

**HISTORIC PRESERVATION / HERITAGE AREAS**

In order to assist grantees in fulfilling the signage requirements of the Environmental Protection Fund – Municipal Grant Program Regulations, the Office of Parks, Recreation and Historic Preservation and the New York State Department of Corrections, Division of Industry, have developed attractive low cost informational signage. The sign developed is printed on a 28” x 20” aluminum sign blank. The printing is silk screened on an adhesive vinyl, which is scaled to the blank. The Department of Corrections sign is standard and cannot be altered. The cost for the completed sign and shipping is \$56.55. To order a sign for your project, please utilize this form and provide the requested information.

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**Order Form # H50K002HP – 28”x20” - \$56.55**

Local Project Sponsor Name:

Project Site Name:

Municipal Executive/CEO Name  
& Title:

Funding Year of Grant:  
(i.e. Application Year)

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Project Contact:

Phone No.:

Billing Address:

  
  

Shipping Address (if different):

  
  

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**SEND ORDERS TO: Rocco T. Calabrese**

**MAIL: Corcraft  
NYS Department of Corrections and Community Supervision  
550 Broadway, Albany, New York 12204**

**VOICE: (800) 436-6321, ext. 2670  
FAX: (518) 436-6007  
EMAIL: [Orders.Corcraft@DOCCS.ny.gov](mailto:Orders.Corcraft@DOCCS.ny.gov)**