

# Outdoor Recreation Legacy Partnership Program (ORLPP)

## Grant Application Checklist

This outline lists the required elements of the application and summarizes content for each scoring criterion. It is not necessarily expected that projects will check all the boxes.

### Project Narrative: 10 pages

#### Overview - Development

- Street address
- Planned physical improvements
- Reason why development is needed
- New or rehab
- Types of resources, site features and constraints
- Current status of planning
- Timeframe for completion and open to the public

#### Overview - Acquisition

- Street address
- Description of property
- Reason why acquisition is needed
- New park or expansion
- Types of resources, site features and constraints
- Plans for development
- Status of acquisition

#### Improving Access & Addressing Deficiencies: 20 pts

- Improve/Create access to close-to-home recreation
- New or expanded types of rec opportunities
- Meets an identified rec need or deficiency

#### Improving Rec Service to Target Groups

##### & Providing economic benefits: 15 pts

- Uses and activities
- Low-Income
- Job opportunities
- Economic development opportunities
- Include statistics/demographics

#### Engagement & Participation: Who, How & When: 10 pts

- Efforts to engage community served by proposed project
- Partnerships: neighborhood groups, private orgs
- Evidence of support: public notifications
- Opportunities: meetings, comment periods

#### Innovation and Transformative Attributes (IF ANY): 10 pts

- Redevelopment/revitalization
- New or non-traditional partners
- Unique features in design
- Novel solutions to rec needs
- Affect or advance complementary and intrinsic benefits

#### Alignment with SCORP and Other Plans: 5 pts

- Meet priority need or goal of SCORP
- Meet priority need or goal of other recreation plans

### Budget Narrative: 4 Pages

#### Viable & Reasonable: 10 pts

- Narrative & Table
- Standard Form 424C
- Use of ORLPP and Match funds
- Overmatch
- 5% Project Admin                      Your budget
- 10% Design/Eng                      have these
- 10% Contingency                      please observe
- State Indirect (if applicable)
- No other federal dollars!

#### Partner Support/Leveraging: 15 pts

- Match Types
- Amounts & sources
- ORLPP role in leverage

#### Project Location & Maps

- Locale including nearby recreation
- Proposed 6(f) Boundary Map
- Site Plans

#### Optional elements

- Letters of Support**
- Photos**

#### For States:

#### Letter of recommendation

- Advance SCORP

SF-424

Meet priority need or goal of other local or regional plans

**Project Readiness: 5 pts**

Timeline for scope of work, period of performance

Benchmark activities

Current use or condition to be discontinued/remedied

Any existing non-outdoor rec / Non-public uses

**Applicant & Partner Capacity: 5 pts**

Experience with LWCF or Similar Federal Projects & Awards

Partners' roles & capacity

Sufficient title and commitment to rec mgmt forever

O & M Resource availability

(hat tip to Jean Ayers, Alaska DI)