

Natural Heritage Trust

2018 - 19 Procurement Report June 2019

Report Background

NHT is required by Section 2979 of the Public Authorities Law to annually report to the Board and to the State all payments made to vendors that are in excess of \$5,000 or more each fiscal year. The Authorities Budget Office classifies procurements into four types:

Types of Procurement

- 1) *Competitive* - Meaning quotes for pricing were solicited or obtained from more than one vendor. Competitive grants would also fall under this category
- 2) *Non-competitive* - Quotes were not solicited because the vendor is either a single source (no other competitor can provide the same quality goods or services required). These procurements also include site-specific purchases (typically food and/or beverage services at Parks or sites that have the exclusive right to provide those services because they competitively won a larger state contract)
- 3) *Non-contract/Purchase Order* - These items are not contractual services per se and an order for products or goods is placed with use of an NHT Purchase Order. NHT pays the invoice after the Region confirms products were received
- 4) *State Contracts* - Meaning the items were purchased off of a NYS Centralized contract or Agency term contract. In both cases, the state already did the vetting of the Consultant/Supplier and negotiated competitive pricing

Summary

In FY 2018/19, the NHT administered over \$12.8 million in funds for various different environmental initiatives and purposes. While some of this amount is for program employees' salaries and related costs, the remaining funds were spent directly on equipment, supplies and materials for stewardship, conservation and programs and projects at New York parks, waterfronts and historic sites. The procurements listed in this report are only those totaling \$5,000 or more (Many NHT purchases are for much less than \$5,000).

Vendors that are highlighted are NYS Certified Minority and Women Owned Businesses

Type of Procurement	Number of Vendors	Aggregate Amount by Category
Competitive	47	\$991,854.17
Noncompetitive	59	\$4,925,483.68
Non-Contract/Purchase Order	55	\$1,160,544.71
State Contract	3	\$310,012.17
Totals	164	\$7,387,894.73

Vendor Name	Description of Commodity/Service	Amount Paid 4/1/2018 - 3/31/2019	Project Account(s) Expended From
4 IMPRINT INC.	Re-Sale Items	\$11,388.71	472,311,590,344
ALEX ICE SERVICE	Re-Sale Ice	\$14,050.80	266
ALL AMERICAN SCHOOL BUS CORP.	Program Services	\$5,415.00	215
AMERICAN RECREATIONAL PRODUCTS	Memorial Bench Program	\$7,044.36	501
APEX CONSULTING SERVICES	Program equipment	\$19,700.00	311

ARTISAN'S APPAREL	Re-Sale Items	\$13,582.61	282
ASI SIGNAGE INNOVATIONS	Consultant Fee	\$6,100.00	631
ATLANTIC IRRIGATION SPECIALTIES	Planting Materials	\$10,604.34	252
ATLANTIC NURSERIES INC.	Planting Materials	\$9,480.50	252
BARTLETT TREE EXPERTS	Planting Materials	\$5,417.50	252
BRUCE CORBETT EXCAVATING	Road improvements - Rockefeller	\$53,955.00	563
CALF AUDIO	Program Services	\$6,370.00	278
CAPT. RON BURDEWICK	Program Services	\$9,300.00	589
CENTERPLATE	Event Expense	\$8,611.68	369,528,589
CLEAN VENTURE, INC	Event Expense	\$26,655.76	274
CROWN TROPHY	Awards Expense	\$6,578.78	207
ESM ENTERPRISES INC.	Program Supplies	\$16,702.50	204
ESSEX COUNTY INDUSTRIAL DEVELOPMENT AGENCY	Grant Award - Finch Grant Program	\$353,320.93	603
FINISH LINE ROAD RACE TECHNICIANS, INC.	Program Services	\$73,000.00	528
GREEN RENEWABLE	Re-sale Firewood	\$11,042.75	308, 554
HICKS ICE	Re-Sale Ice	\$22,429.30	266, 279
JAMESTOWN ADVANCED PRODUCTS	Program equipment	\$11,578.41	306, 308
LAKEVIEW ORGANIC GRAIN	Planting Materials	\$8,426.61	252
LOCKER ROOM	Resale Items	\$6,251.00	374,462
LONG ISLAND PICTURE FRAME	Printing Expense	\$5,790.00	304,589
LONG ISLAND CRANE AND RIGGING	Program equipment	\$5,787.00	589
MAINES	Re-Sale Items	\$31,420.77	251, 461, 462
MAPLEWOOD ICE COMPANY	Re-Sale Ice	\$5,049.80	308, 309
MOTOROLA SOLUTIONS INC.	Program Supplies	\$7,122.00	589
NEW WAVE GRAPHICS INC.	Program Supplies	\$5,828.50	472, 589
OURAY SPORTSWEAR	Resale Items	\$6,647.37	251
PELIGRO SPORTS	Program Supplies	\$6,074.00	207
PROFORMA	Resale Items	\$7,476.19	817
PROGRESSIVE MOTOR SPORTS	Program equipment	\$9,454.00	354
REGISTER GRAPHICS	Printing Expense	\$5,478.00	226, 306
RTS WYOMING	Program Services	\$6,946.03	294
SCENIC DESIGNS, INC.	Planting Materials	\$14,825.00	252, 260
SCREEN PRINTERS DESIGN	Resale Items	\$12,817.25	311, 528
SINON FARM, INC.	Re-Sale Items	\$5,477.00	343
SOUND ON SOUND PRODUCTIONS	Performance	\$6,650.00	278
SOUTH SHORE OUTDOOR STORE INC.	Event Expense	\$26,451.31	472, 525, 528
SPORTS AT THE BEACH	Activity Fees	\$5,250.00	207
SUNNYSIDE GARDENS	Planting Materials	\$12,637.63	330
SYSCO FOOD SERVICE	Resale Items	\$12,386.79	337

TGIF ENTERTAINMENT, INC.	Tents for Air Show	\$13,828.00	589
THE WOOD GUY	Re-Sale Wood	\$9,640.95	266
WILCOR INTERNATIONAL INC.	Re-Sale Items	\$32,710.04	251, 279, 282, 462
WOJESKI & COMPANY CPA'S,P.C.	Consultant Fee	\$19,100.00	100
	Competitive Total:	\$991,854.17	
360 EAST AT MONTAUK DOWNS	Catering	\$10,053.50	302,470
ACUSHNET COMPANY	Resale Items	\$17,868.83	251
ARC OF LIVINGSTON-WYOMING	Printing expense	\$8,173.62	294
ARC OF STEUBEN	Staff Apparel	\$5,973.06	300
AUDREY LEEDS CASTILLO	Consultant Fee	\$5,902.00	248
AUDUBON INTERNATIONAL	Membership Renewal	\$6,780.00	259
BEN KARIS-NIX	Resale Items	\$6,513.00	308
BLACKBAUD	Consultant Fee	\$14,558.71	100
BPA'S ACTUARIAL AND PENSION	Actuarial Expense	\$6,500.00	285
BUSY BEAVER TREE SERVICE	Tree Service	\$6,112.00	251,292
CASTINE'S SNOW REMOVAL LAWN CARE & TRUCK	Re-Sale Items	\$7,559.00	266
CNY WOOD PRODUCTS	Resale Wood	\$6,490.00	251
CORNELL UNIVERSITY	Program Services	\$51,208.39	259
DEFENSE ACCOUNTING OFFICE	Performance Fee	\$8,000.00	589
DESCHAMPS MATS SYSTEMS INC.	Program Equipment	\$9,354.59	300
DESTINATION TRAVEL NETWORK	Program service fee	\$14,570.90	226
E.H. ENTERPRISES NURSERY	Planting materials	\$7,032.95	226
FARMINGDALE STATE COLLEGE	Program services	\$18,600.00	259
FOUR FREEDOMS PARK CONSERVANCY INC.	Event Expense	\$750,000.00	579
FRIENDS OF JOHN JAY HOMESTEAD	Program Service	\$6,285.42	
GANZ USA, LLC	Re-Sale Items	\$8,734.33	279, 282, 306
GROUP DYNAMIC INC.	Program service	\$5,350.00	285
HERSHEY'S ICE CREAM	Re-Sale Items	\$12,920.26	251, 279, 461
ISLIP ARTS COUNCIL, INC.	Concerts	\$7,378.19	311, 252
JAZZ FOUNDATION OF AMERICA	Performance	\$5,475.00	495
JENNY O'NEILL, CPA	Consultant Fee	\$51,618.75	100
LEBERGE & CURTIS INC.	Program Supplies	\$7,175.00	569
LESSING'S HERITAGE CLUB AT BETHPAGE	Program service	\$9,301.77	589
LEVY PROM GOLF LLC	Program service	\$41,421.00	259
MASSENA ELECTRIC DEPARTMENT	Utility Expense	\$8,696.89	569
MERCURY PRINT PRODUCTIONS	Printing expense	\$17,102.00	821

METRO CLEANERS LLC	Cleaning Expense	\$9,533.02	374,462
METROPOLITAN SWIMMING INC.	Event Expense	\$8,395.00	215
MOEY INC.	Consultant Fee	\$324,500.00	629,630
MONTAUK DOWNS STATE PARK	Event Expense	\$7,104.00	302,470
MV SPORT	Program Expense	\$11,283.85	306
NIAGARA TOURISM & CONVENTION CORP.	Program Expense	\$17,000.00	226
NICOLE HERNANDEZ	Program service	\$6,000.00	334
NYS DEPARTMENT OF STATE		\$19,654.70	
NYS EMPLOYEES' HEALTH INSURANCE	Employee Health Benefits	\$721,970.76	285
NYS OPRHP	Reimbursement	\$2,090,295.55	226,251,266, 279,300, 304, 330,343,421,461,462,563,577,598,6 19,623,621,809,811,817
NYSIF DISABILITY	Disability	\$6,112.24	285
NYSIF WORKERS' COMPENSATION	Workers Comp	\$82,474.69	285
PALISADES INTERSTATE PARK COMMISSION	Reimbursement	\$113,277.50	813
PHILIP STONE CATERERS	Airshow reception	\$49,905.00	589
ROGER LATHAM	Program service	\$15,360.98	807
RUBEN LEAVITT	Program services	\$5,300.00	207
ST. PETER'S PARISH	Facility Rental	\$13,650.00	569
SITE SPECIALISTS, LTD.	Memorial Bench Program	\$23,853.74	252, 300, 311, 509,526
STARR WHITEHOUSE	Consultant Fee	\$135,535.71	626
TEE TO GREEN PRO SERVICES, INC.	Event Expense	\$11,587.00	302,470
THE CIT GROUP/COMMERCIAL SERVICES	Resale Items	\$6,415.82	251
THE HARTFORD	Insurance	\$9,858.50	100
TOWN OF MINERVA	Grant Award - Finch Grant Program	\$31,177.91	603
ULINE	Program Supplies	\$8,340.56	282, 343, 508, 511,809
UNITED METRO ENERGY CORP.	Utility Expense	\$5,195.09	807
VICTOR STANLEY INC.	Memorial Bench Program	\$32,459.00	495
VISIT BUFFALO NIAGARA	Advertising	\$10,350.00	226
WOMANMADE PRODUCTS	Resale Items	\$6,183.90	337
	Noncompetitive Total:	\$4,925,483.68	
A ROYAL FLUSH NY II INC.	Program Service	\$13,275.20	304
ABLE EQUIPMENT COMPANY	Equipment rental	\$44,013.21	300
ABSOLUTELY TROPHIES INC.	Program Supplies	\$5,104.00	207
AERO MARINA CONWAY INC.	Program Equipment	\$19,596.00	266
AMERICAN AIRPOWER MUSEUM	Performance	\$8,000.00	589
ANCHOR MARINE	Program Equipment	\$21,436.00	266
BEVAN FORESTRY	Program Service	\$6,416.00	563

CLARK EQUIPMENT COMPANY	Equipment	\$65,998.92	343
CNY CUSTOM CARTS	Equipment	\$6,697.00	251
CONSERVE ART	Program Service	\$6,775.00	321
D & R SCREEN PRINTING AND EMBROIDERY	Program Supplies	\$16,730.50	207
DEERE & COMPANY	Equipment	\$122,029.86	307,501
DELICIOUS MOMENTS	Program Service	\$21,084.44	304,589
DIRECT DRAINAGE	Program Service	\$9,786.00	528
DRYJECT NORTH EAST, LLC	Aeration of Greens	\$5,600.00	256
EASTERN DISTRIBUTORS	Program Supplies	\$15,800.40	528
EASTERN STAGE PRODUCTIONS	Program Service	\$12,099.00	304
ENVIRO LOG HOME PRODUCTS INC.	Re-sale Firewood	\$7,272.00	251
FLOATING WETLAND SOLUTIONS	Program Service	\$14,170.00	623
FOBARE LAKE FARM	Mowing	\$30,000.00	569
FOURPOINTS BY SHERATON MELVILLE	Program Service	\$8,208.00	589
FUN WORKS USA INC.	Summer Run Giveaway	\$20,258.60	528
GAYLORD WILKINSON	Re-sale Firewood	\$12,998.00	251
GIDEON PUTNAM RESORT	Summer Run Series Getaway	\$91,289.98	528
GRUNT STYLE	Re-sale airshow shirts	\$7,587.00	589
HERC RENTALS INC.	Lighting for Summer Runs	\$5,233.80	528
ISCO INDUSTRIES INC.	Program Equipment	\$5,608.00	266
LANDSCAPE FORMS INC.	Memorial bench program	\$12,859.70	330
LAZER INNOVATIVE PACKAGING INC.	Program Expense	\$30,224.64	226
LDV INC.	Police Mobile Unit	\$200,485.00	528
METZLER FOREST PRODUCTS	Re-sale Firewood	\$26,208.00	251
MIDWOOD AMBULANCE SERVICE	Program Service	\$5,600.00	528
MIKES PARTY BOAT CORP.	Program expense - Air Show	\$20,800.00	589
MOUNTAINVIEW SHEDS AND GAZEBOS	Program expense	\$5,710.00	509
NORTH SHORE GOLF CAR INC.	Program Equipment	\$7,251.50	300
PASCH MARINE SERVICE INC.	Program Equipment	\$12,975.00	569
PEPSI-COLA OF HUDSON VALLEY	Re-Sale Items	\$8,658.28	343
PLANGEA	Program Supplies	\$7,907.73	472
PYRO ENGINEERING INC.	Fireworks presentation	\$5,500.00	311
RHINO AG INC.	Program Supplies	\$21,738.40	569
RONDA M. BRANDS GARDEN DESIGN	Consulting Expense	\$10,865.00	252
SITEONE LANDSCAPE SUPPLY, LLC	Program Supplies	\$15,419.99	251
SKYLIGHTERS OF NEW YORK	Fireworks presentation	\$7,400.00	294
SPORTCARE SYNTHETIC FIELD	Turf installation	\$38,750.00	207
SUMMIT SECURITY SERVICES INC.	Security Services - Jones Beach	\$23,037.96	304
THE JD RUSSELL COMPANY	Program Supplies	\$16,236.80	252

TRIPLE B AMUSEMENTS INC.	Equipment Expense	\$14,999.00	306
TUGEDGE OUTDOOR INC.	Equipment Expense	\$8,000.00	421
WATERTOWN POWER SPORTS	Equipment	\$5,199.00	421
WEX BANK	Utility Expense	\$8,214.40	569
XTREME SWIM INC.	Program Supplies	\$5,670.00	204
YORKSHIRE FOOD SALES CORP.	Program Supplies	\$5,540.40	528
YOUNG EXPLOSIVES	Fireworks presentation	\$24,695.00	294, 306
ZORN'S POULTRY FARMS	Summer Run Hero Party	\$7,532.00	528
	Non-Contract/Purchase Order Total:	\$1,160,544.71	
FARM-RITE INC.	Equipment	\$15,381.18	809,811
GRAY'S WHOLESALE, INC.	Re-Sale Items	\$10,883.38	266, 279
STORR TRACTOR COMPANY	Maintenance Equipment	\$283,747.61	256, 259
	State Contract Total:	\$310,012.17	

Natural Heritage Trust

2018 - 19 MWBE and Service-Disabled Veteran Owned Business Report June 2019

Report Background

NHT is required by Article 15-A of the NYS Executive Law to establish employment and business participation goals for minority and women owned businesses (MWBEs). NHT reports MWBE utilization quarterly to the Empire State Development Division of Minority and Women-Owned Business.

NHT is also required by Article 17-B of the NYS Executive Law to establish business participation goals for Service-Disabled Veteran Owned Businesses (SDVOB). NHT reports SDVOB usage quarterly to the NYS Office of General Services.

Annual Goal Plan Requirements

It is the responsibility of the NHT to prepare and submit an annual goal plan for utilization of MWBE and SDVOB vendors. The Goal Plan is based on a percentage of total projected expenditures for the fiscal year. Certain expenditures are excluded from MWBE and SDVOB spending goals. These Exclusionary Expenditures include costs related to employee benefits (health insurance, retirement system contributions, workers compensation premiums, etc) and expenditures that are to sole source vendors, meaning the product or service is unique. Exclusions are also granted for vendors that have a NYS contract that provides exclusivity at certain parks and facilities for sale of certain products (e.g. on-site food/catering services, golf cart rentals, etc).

Summary

In 2018/19 the NHT had a goal of 30% MWBE and 6% utilization for Non-Exclusionary Expenditures. NHT had 28.29% MWBE and no SDVOB utilization. As more SDVOB's become certified each year, the utilization should start to increase.

<i>MWBE</i>				
Quarter	Non-Exclusionary Expenditures	Utilization	Actual Percentage	Goal Percentage
1	\$498,970	\$38,691	7.75%	30%
2	\$508,683	\$70,402	13.84%	30%
3	\$683,421	\$417,805	61.13%	30%
4	\$503,320	\$153,046	30.41%	30%
Total:	\$2,194,394	\$679,944	28.29%	-1.71%

<i>SDVOB</i>				
Quarter	Non-Exclusionary Expenditures	Utilization	Actual Percentage	Goal Percentage
1	\$498,970	\$0.00	0.00%	6%
2	\$508,683	\$0.00	0.00%	6%
3	\$683,421	\$0.00	0.00%	6%
4	\$503,320	\$0.00	0.00%	6%
Total:	\$2,194,394	\$0.00	0.00%	0.00%