

(Last Name)

## **SEASONAL CAMPING PERMIT/ AGREEMENT 2021**

### **Gilbert Lake State Park**

18 CCC Rd Laurens, NY 13796  
607-432-2114

email: gilbertlakesp@parks.ny.gov  
FAX: 607-432-4828

**Lower Hilltop Loop: 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51**

**INDICATE YOUR 1<sup>ST</sup>, 2<sup>ND</sup> & 3<sup>RD</sup> SITE CHOICE THEN SIGN THE BACK OF THIS AGREEMENT AND RETURN WITH YOUR PAYMENT.**

**1<sup>st</sup> site# choice:** \_\_\_\_\_ **2<sup>nd</sup> site# choice:** \_\_\_\_\_ **3<sup>rd</sup> site# choice** \_\_\_\_\_

Please understand that site assignments are made on a 'first come, first served' basis. Applications will be accepted in person at the Gilbert Lake State Park office on **April 1, 2021**. The door will open at 9:00am and no applications will be processed prior to that time. Applications submitted by mail will be processed when there are no applicants remaining in person on April 1, 2021. Please be sure to fill out the application **completely and return with deposit**. Incomplete/ illegible applications – *or applications with no deposit* - will not be processed. Fax/Scan/Email signed copies will be accepted and processed the same manner as a mail-in application, provided they are accompanied by at least 50% deposit. We accept credit cards over the phone.

**Site will not be reserved without a deposit of at least 50%, Site cannot be occupied until balance is paid in full. We will start accepting reservations for seasonal sites April 1, 2021.**

**Applicants may have to meet with the Facility Manager before final approval is granted.**

**All campers must abide with all of the Office of Parks, Recreation and Historic Preservation (OPRHP) camping policies, procedures and regulations** ("Official Compilation of Codes, Rules and Regulations of the State Of NY, Subtitle I. Office of Park, Recreation and Historic Preservation") **A copy of this document is available on request.** Keep in mind that each OPRHP facility may have additional regulations that apply specifically to that facility. Please read and understand the following important rules/ regulations (all rules/regns NOT listed!):

1. Primary Occupants must be at least 18 year of age and must be an occupant of the site.
2. Sites allow for no more than six (6) people per site at any one time. You may list other people who are not regularly on the site, however for safety reasons the park office must be notified if and when they are staying overnight on your site. If the Primary Occupants are not on-site, please present the office with written permission for occupancy for the length of stay.
3. Two seasonal car passes will be issued and are transferrable. The information for any vehicle using a seasonal pass must be on file in the office. Only two vehicles may be on-site overnight. Any additional vehicles must obtain a "3<sup>rd</sup> vehicle permit" **and park in the designated area.**
4. Each site allows for either 2 tents or 1 unit of hard wheeled camping equipment and 1 tent. All equipment must be parked on the campsite, which is defined as the area mowed/maintained around the campfire ring.
5. **No permanent structures are allowed.** The site must be completely vacated at the end of the season. It will be the Facility Manager's discretion as to if a structure fits this definition. "Kiddie" pools are not be permitted. **THIS WILL BE STRICTLY ENFORCED.**

6. Your group must be quiet enough to not disturb your closest neighbor from 10pm to 8am. Quiet hours will be strictly enforced
7. Generator hours are from 9am-11am/ 5pm-9pm. If the use of a generator is deemed **unreasonably loud** by facility staff, use of a generator maybe be limited and/or prohibited.
8. Pets (max of 2) must be **kept on a leash** and supervised at all times. The leash cannot be longer than 6 feet. Do not leave pets unattended and you must pick up after them. A valid Rabies vaccination certificate is required.
9. Please do not block site signs. While we appreciate you taking pride in your site and decorations, the signs need to be visible to all people using the park. **This is for your safety in an emergency!**
10. Fires must be contained in designated fire rings and always supervised by adult (18+)
11. Fireworks of **ANY KIND** are **NOT PERMITTED** in NYS Parks. This includes 'sparklers', 'bottle rockets', etc.
12. Wash dishes at your campsite ONLY. Dispose of 'black water' at our dumping station ONLY.
13. Sites are allowed only ONE park picnic table per site. Requests for additional park tables must be approved by the Facility Manager or designee.
14. **Permit holders/guests will not permanently hook up their camping vehicle to park water spigots. Water fill up is allowed at any of the designated fill stations.**
15. Permit holder will help keep the park clean by keeping their site **neat**. If a permit holder is vacating their site temporarily (i.e. leaving Sunday, returning the following Friday) they are expected to clean their site, put away and secure personal belongings, etc.
16. Garbage must be placed in trash bags and placed in park provided dumpsters. Unsanitary conditions or excessive trash may result in fees charged to permit holder.
17. Permit holder is expected to stop at the ticket booth, when it is in operation, each time upon arrival at the park and present their parking pass.
18. **Visitors are subject to the Vehicle Use Fee and must vacate the site by 10pm.**
19. **Permit holder is responsible for the behavior of occupants and all guests.**
20. **Use of any equipment designed for landscaping, power, battery or hand operated, is not allowed: "no mowing". Site maintenance will be done midweek and sites should be accessible to maintenance staff and equipment.** Please have items and equipment around your site picked up so that mowing/ string trimming can occur. OPRHP is not responsible for damage that may occur to items/equipment during normal maintenance operations.
21. **Use of any power tools – including chainsaws - (gas, electric or battery operated) is prohibited.**
22. OPRHP is not responsible for any damage due to vandalism, theft or acts of Nature (i.e. severe weather). It is the responsibility of the permit holder to properly secure all their items & equipment. Please notify the Facility Manager and/or Park Police of any damage, theft or vandalism.
23. Violations of ANY park rule deemed significant enough by the Facility Manager/ Regional Staff may result in revocation of this permit with no refunds issued.

Please refer any questions to the Facility Manager: Thomas Brownell, 607.432-2114

[Thomas.Brownell@parks.ny.gov](mailto:Thomas.Brownell@parks.ny.gov)

**I have read and understand the above rules and regulations (check box)**

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

# GILBERT LAKE SEASONAL SITES – 2021

Lower Hilltop Loop: 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51

## ALL SITES ARE NON-ELECTRIC

- Rate 1:** May, 2021-September 6, 2021 (Labor Day) **\$750.00 full payment** (or \$375 deposit/\$375 bal. due)  
 **Rate 2:** May, 2021-October 11, 2021 (Columbus Day) **\$900.00 full payment** (or \$450.00 deposit/\$450 bal. due)

**OFFICE USE ONLY:**

Amount: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt # \_\_\_\_\_ Payment type: Cash    Check    Charge

**BALANCE PAID:**

Amount: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt # \_\_\_\_\_ Payment type: Cash    Check    Charge

**Assigned Site number:** \_\_\_\_\_

**APPLICANTS:** Please write clearly.

OCCUPANT 1: \_\_\_\_\_

OCCUPANT 2: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

List ALL other occupants:

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

Other possible occupants:

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

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**Vehicle information** (*make, model, color, plate*)

Make	Model	Color	Plate#
*			
*			
*			

*\*Any additional vehicles that may use seasonal permit  
 Max of 2 vehicles on site at one time. 3<sup>rd</sup> vehicle MUST obtain '3<sup>rd</sup> vehicle permit' and park in Briggs or beach parking lot.*

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**Pets (Name/breed):**

1. \_\_\_\_\_

2. \_\_\_\_\_

- We are interested in volunteering to help in the park:**     general activities     cleaning/maintenance     other

**Occupant/pet/vehicle information must be accurate for the entire length of stay. Notify office of any changes. All information must be completed when site is reserved (including signatures).**