

LETCWORTH STATE PARK  
 One Letchworth State Park  
 Castile, NY 14427  
 585-493-3600

**PERMIT APPLICATION**  
 PLEASE PRINT CLEARLY AND FILL OUT COMPLETELY

The following permits have been issued to:

PERMITTEE NAME: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Shelter Location: \_\_\_\_\_ Event Date: \_\_\_\_\_

**CHECK ALL THAT APPLY**

- ALCOHOLIC BEVERAGE PERMIT**  
 \$25.00 Fee
  1. See reverse side for terms and conditions.
  
- MUSICAL PERFORMANCE PERMIT**  
 \$25.00 Fee
  1. Musical groups shall perform between 9 am and 10 pm ONLY.
  2. Performance shall be conducted so as **not to disturb other park patrons.**
  3. Vehicles associated with the performance will park in the parking area. An exception will be made for unloading and loading equipment, and then they will be operated so no damage is done to the lawn, sidewalk or building. **Vehicles are subject to any and all vehicle use fees.**
  4. No alteration of the electrical system shall be made and no electricity beyond that already provided at the location will be available.
  5. Outdoor performances shall be conducted only where special ground fault interrupter equipment is available or provided by the group.
  6. No musical performance permit shall be issued for unreserved shelters or partially reserved shelters.
  7. **Musical performances are for private parties only and should not be advertised or open to the public.**
  
- TENT PERMIT / AIR SUPPORTED STRUCTURE PERMIT**  
 \$25.00 fee
  1. **Location must be approved no later than two weeks in advance of the reservation.**
    - This is important due to underground utilities near shelters. Contact the park office at 585-493-3600 to set an appointment for site approval. It is permittees' responsibility to verify that tents comply with all Fire Code Regulations. An application will be sent with the reservation.
  2. Tent or air supported structure must be erected and taken down the same day.
  3. All holes made by tent stakes must be filled in.
  4. Tents are for picnicking ONLY. Camping tents are not permitted.
  5. Insurance requirements may be required. Contact the park manager for more information.
  6. **Tent or air supported structure company vehicles are subject to any and all vehicle use fees.**
  
- CATERER PERMIT**  
 \$25.00 fee
  1. A permit is necessary for use of catering companies other than the Glen Iris Inn (585-493-2622).
  2. Carry-In, Carry-Out regulations for waste disposal apply.
  3. If the caterer serves alcoholic beverages, a permit will be required.
  4. Caterer may not sell food or beverages and may not advertise to picnic attendees or the general public.
  5. Parks will not provide facilities or equipment.
  6. **Caterer's vehicles are subject to any and all vehicle use fees.**

I certify that I'm at least 18 years old (21 years for alcoholic beverage permit). I have read all terms and conditions listed above and agree to comply with them. I agree to remove all trash and litter in accordance with the park's Carry-In, Carry-Out program.

- **I understand the above permits may be revoked if any of the terms or conditions are violated.**
- **By signing this permit, permittee acknowledges they he/she has read all the information regarding shelter permits.**

**AGREED TO:**  
 Signature of Permittee: \_\_\_\_\_  
 Date: \_\_\_\_\_

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 > THIS SECTION TO BE COMPLETED BY PARK PERSONNEL <

<input type="checkbox"/> <b>ALCOHOLIC BEVERAGE PERMIT</b> <b>\$25.00</b>	<input type="checkbox"/> <b>TENT PERMIT</b> <b>\$25.00</b>
<input type="checkbox"/> <b>MUSICAL PERFORMANCE PERMIT</b> <b>\$25.00</b>	<input type="checkbox"/> <b>CATERER PERMIT</b> <b>\$25.00</b>

Amount Paid for permits \$ \_\_\_\_\_ Payment by: \_\_\_\_\_ Receipt # \_\_\_\_\_

Date: \_\_\_\_\_ Park Representative: \_\_\_\_\_

**New York State Office of Parks, Recreation and Historic Preservation  
Genesee State Park Region**

**Terms and Conditions for Alcoholic Beverage Permit**

1. No alcoholic beverage will be served to or consumed by minors (those under 21).
2. In the event of any damage to State property or any excessive cleanup expense, the Permittee will assume all cost of restitution. It will be his/her complete responsibility to see that persons outside their group do not cause damage to the assigned area. If damage to property is noticed upon arrival, notify the Visitor Center immediately.
3. Alcohol may not be sold to any other park patron at a price per drink, even to members of his/her group.
4. Park Police may revoke the permit, evict the group from the park, and issue summons for violation of park ordinances or other laws, public intoxication, disorderly conduct or the creating of a public nuisance by any member of the group or its guests.
5. This permit is valid only on the date and place noted on the front of this permit.
6. This permit and the responsible person whose name appears on this permit must be in attendance during the entire period stated.
7. The permit does not constitute a reservation or grant exclusive use of any area of the park.
8. Alcoholic beverages may not exceed those specified in Subchapter A – Part 385, below.

**Subchapter A – Part 385. Alcoholic beverages.**

- a. Prohibition.
  1. It is prohibited for any person to consume, possess with intent to consume, transport in an open container or sell any alcoholic beverage on property under the jurisdiction of the office.
- b. Exceptions – The prohibition in subdivision (a) shall not apply to an alcoholic beverage:
  1. Sold by or purchased from a concessionaire or a lessee under the terms and conditions of a concession license, lease or permit issued by the office, provided that the alcoholic beverage is consumed in the area delineated in the agreement.
  2. Consumed or possessed by an individual or member of a group pursuant to terms and conditions of a standard permit issued by the office after receipt of an application; or
  3. Consumed or possessed within an area of a state park, historic site or other property that the commissioner has designated as exempt from the requirement for a standard permit under paragraph 2 of this subdivision. The designations may be limited to specific temporary periods of time. The exception in this paragraph does not extend to an alcoholic beverage in a container that holds more than a gallon. The commissioner shall approve a statewide list of the designated areas and update it at least annually. The list shall be published on the office's public website. Notice of the designated areas shall be posted in the appropriate regional, park and historic site offices and entrances.
  4. Upon recommendation of the director of law enforcement or a regional director and when necessary to protect public health, safety and welfare during any special event or incident on property under the office's jurisdiction, the commissioner may temporarily suspend any of the exceptions listed in this subdivision and shall provide public notice of the suspension by appropriate signage.
- c. Minimum Age
  1. It is prohibited for any person under the age of twenty-one (21) to possess, possess with intent to consume, consume, or transport in an open container any alcoholic beverage on property under the jurisdiction of the office. No person shall provide, sell, give, or otherwise transfer an alcoholic beverage to a person under the age of twenty-one (21).
- d. Enforcement
  1. On property under the office's jurisdiction a police officer, or peace officer acting pursuant to his or her special duties, as defined in section 1.20 of the criminal procedure law, or park ranger delegated authority by the commissioner may confiscate any alcoholic beverage from any person if the alcoholic beverage is not authorized under this part to be possessed, possessed with intent to consume, consumed, transported in an open container or sold. Any alcoholic beverage confiscated shall be deemed a nuisance and shall be disposed of in accordance with the established procedures of the law enforcement agency that confiscated it.
  2. Failure to comply with the Park may result in revocation of any standard permit issued under paragraph 2 of subdivision b of this section.
  3. Failure to comply with the Park is also a violation under Section 27.11 of the parks, recreation and historic preservation law and Sections 10.00(3) and 80.05(4) of the penal law, and a petty offense under Section 1.20(39) of the criminal procedure law. The uniform ticket issued to a violator is adjudicated in the local court that has jurisdiction over the geographic area where the state park, historic site or other OPRHP property is located. Upon conviction the local court may impose a sentence of up to 15 days in jail or a fine of up to \$250.00 and payment of any additional local surcharge required by Section 27.12 of the parks, recreation and historic preservation law.
- e. Severability
  1. If a court of competent jurisdiction determines that any provision of the Park or its application to any person or circumstance is contrary to law that determination shall not affect or impair the validity of the other provisions of the Park or the application to other persons and circumstances.