

ROBERTO CLEMENTE STATE PARK

301 WEST TREMONT AVENUE BRONX, NEW YORK 10453 – PHONE: 718-299-8750

Dear Patrons,

Welcome to our 2025 season. We are eagerly awaiting your completed Park Use Permit request for another fun packed season. When filling out our park use permit application, please note the following:

- Reservations are on a first come, first served basis.
A \$30.00 processing fee for your Park Use Permit must be submitted in full by Money Order ONLY payable to NYSOPRHP / RCSP. Please note that this fee is NON REFUNDABLE. No personal checks will be accepted.
- Total Balance must be paid 2 weeks prior to the reservation date.
- No Refunds – No Rain dates – No Credits – All Reservations are final.
- Park Picnic Hours are **8:00 AM to 8:30 PM**
- **Patrons are only allowed to book a maximum of two picnic sections.**
- Upon arrival on the day of the reservation, the guarantee must check in at the Main office before going to their area.

PLEASE BE ADVISED THAT ALL RESERVED PICNIC AREAS MUST BE OCCUPIED BY 11:00 AM IN ORDER TO SECURE THE SPACE. AFTER 11:00 AM, ALL UNCLAIMED RESERVATIONS WILL BE CANCELLED AND OPENED TO THE GENERAL PUBLIC.

Upon receipt of your application and payment, we will email back your copy with any other pertinent information needed. Please note that your application must be confirmed before the reservation is complete.

If you have any questions regarding the above, please feel free to contact Leeane Falero, Awilda Ayala or Jennifer Ferrari by phone (718)299-8750 or by email Leeane.Falero@parks.ny.gov, Awilda.Ayala@parks.ny.gov, Jennifer.Ferrari@parks.ny.gov Sunday through Saturday 8:00AM to 5:00PM.

Sincerely,

John Doherty, Acting Park Director

PICNIC RESERVATION INFORMATION

Picnic Fees:

- All groups must file a picnic permit application
- **A processing fee of \$30.00 plus the additional picnic area fee based on group size (outlined below) applies to all picnic permits**
- **Picnic area fees are as follows:**
 - 1 – 25 people: \$35.00
 - 26 – 50 people: \$70.00
- To reserve a picnic area, make a money order payable to: NYSOPRHP / RCSP. Full payment is required two (2) weeks prior to the picnic date

LIMITATIONS

1. Park Hours: 8:00AM to 8:30PM
2. Maximum group size is 25 people per picnic section, a maximum 2 sections may be reserved.
3. You must give an accurate estimate of group size. Otherwise, you may find yourself in an area too small to accommodate your group, and may be charged for additional spaces.
4. Picnic permits are valid only for the original date booked. If you desire a "RAIN DATE" you must make a separate reservation and pay an additional fee.

I have read all the information above and all attached pages to this permit and agree to the terms for this permit.

Patron Signature: _____ **Date:** _____

CONDITIONS OF PICNIC PERMIT

1. This permit is granted subject to the rules and regulations of the Office of Parks, Recreation and Historic Preservation (OPRHP), New York City Region and the special conditions enumerated in the permit. The Permit will be shown to any agency official upon request.
2. OPRHP will not be responsible for providing any utility or service other than that which is readily available on site.
3. It is understood that no alterations are to be made at the picnic site (e.g., cutting trees, installing signs, banners, flags, etc.) without the express written authorization of the Park Director. The permittee will be responsible for any damage to park property or facilities resulting from permittee's group under the permit.
4. Permittee must sign in at the Park Office by 11 AM on the reserved day and prior to occupying the permitted area. Permittee must present proper identification. Permittee must be present for the entire duration of the permit.
5. Reservations are not guaranteed until the permittee signs in at the Park Office by 11:00AM on the permitted day. Unclaimed tables/ grills/ areas will be made available for use by other patrons after 11 AM.
6. Battery operated radios are allowed. No amplified sound. No Generators. We do not provide electricity. Keep music at a respectable level so that others enjoying their picnic are not disturbed.
7. Each family is allowed only 1 tent. 3 sides of the tent must remain open. Tents must be anchored to the tables or held down with sandbags. No spikes are allowed to be driven into the ground.
8. NO alcohol, bicycles, water guns, pets or water balloons allowed. No fighting or damaging of any Roberto Clemente State Park property. Anyone caught doing so will be ticketed, expelled and /or subject to arrest.
9. Vehicles are not permitted to drive or park on the grass, service roads, or pathways along roadways.
10. Pets are not allowed on Roberto Clemente State Park grounds.
11. All accidents, injuries or other problems must be reported to the Park Office immediately.
12. The permittee agrees to indemnify, defend and save harmless, the State, the Office of Parks, Recreation and Historic Preservation, and all its officers, agents and employees, from all suits arising from the operation of this permit, or as result of the consequences of any act, omission, neglect or misconduct on the part of anyone associated with the Permittee on this project.
13. It is understood that this permit is not transferable and may be revoked at any time at the discretion of and authorized representative of (NYS OPRHP).
14. If you are authorized to unload at the traffic circle, an authorized licensed driver must remain in the vehicle at all times to move vehicle in the event of traffic congestion. No vehicles may be left unattended. If a vehicle is parked without proper authorization, you will be given a summons and/or towed at your expense. Vehicles are not allowed to remain in the unloading area for more than 5-10 minutes.

Hope you have an enjoyable and safe experience at Roberto Clemente State Park.

For more information. Contact: Leeanne Falero, Awilda Ayala or Jennifer Ferrari at (718)-299-8750

I have read and understand the rules and regulations.

Signature

Date

PARK TERMS AND CONDITIONS

1. The Permit does not become effective until approved by the Park Facility and, if necessary, the Regional Office.
2. **The sale of refreshments, foods or other items by the Permittee or agents of the Permittee is not permitted. No caterer or vendor may enter park property without an appropriate permit issued by the Regional Office. No Alcoholic beverages are allowed in the park.** **Initial: _____
3. NYS OPRHP music and sound regulations also apply and must be adhered to. The appropriate sound/decibel level shall be at the sole discretion of State Parks.
4. The Permit authorizes only those activities specified and only during the hours and times approved.
5. During the planning stages of the event, NYS OPRHP may alter or add terms and conditions if necessary.
6. The Permittee must have the Permit in their possession on the day and site of the event. The Permit shall be shown to any official of the Agency upon request. The Agency shall have the right to have staff present during the event.
7. NYS OPRHP reserves the right to cancel any activities. The Permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Regional Director, or designee.
8. NYS Office of Parks, Recreation and Historic Preservation reserve the right to close the Park or facility, including the Permit area, in case of emergency or for safety reasons.
9. **The Permittee is responsible for the conduct of its group. The Permittee is also responsible for cleaning and restoring the area after the event.** The Permittee will be required to post bond(s) in order to ensure that the Permittee has cleaned and restored the area after the special event. The cost of any State Park employee overtime incurred because of this event will be borne by the Permittee. This cost may be paid in advance or deducted from the posted bond.
10. The approved activities shall not interfere with the use of park facilities by the public. The Park will remain open to the public during park hours.
11. The Permittee agrees to indemnify, defend and hold harmless the New York State Office of Parks, Recreation and Historic Preservation, its officers, agents and employees, from all suits arising from the operation of this Permit, or as a result of the consequences of any act, omission, neglect or misconduct on the part of anyone associated with the Permittee on this event.
12. If insurance is required, the Permittee shall obtain such insurance protecting the State of New York as shall be required under the Permit. The Certificates of Insurance must designate the State of New York and the Office of Parks, Recreation and Historic Preservation as additional named insured.
13. All Bonds and Insurance Certificates must be posted one week prior to the event.
14. It is prohibited to post, place, distribute, display, or dispense by any other means pamphlets, handbills, signs or advertising material of any kind within any park or any park street without first obtaining a permit.
15. It is prohibited to solicit funds or to collect contributions within the park.