

New York State offers the credit based on New York State Consolidated Tax Law- Article 11: Part 1: Section 606.

PART 3: Request for Certification of Completed Work

(Please refer to the Application Instructions before completing)

- 1. Project Number: ______ (See State Use Only box on approved Part 1&2 application)
- 2. Owner: Name(s):

Mailing Address:

City/Town/Village: County: NY ZIP:

Phone: ______ Email: _____

3. Project Dates:

Date project work began: _____ Date project work ended: _____

4. Attachments: (*Required, see instructions*)

□ Project Completion Work Sheet with final project costs

□ Photographs of all areas of completed work

5. Attestation:

I attest that the information provided on this page and the following page(s) is correct to the best of my knowledge, and it is consistent with the work described in Part 1 & 2 of this application.

6. Signatures: (Original signatures are needed, scanned or copied forms will not be accepted)

Owner Signature:	Date
Owner(2) Signature:	Date

PLEASE NOTE: applicants are responsible for retaining dated copies of all itemized costs, with descriptions of the work completed, and copies of payments made for such work. A retention period of 7 years is generally recommended for tax purposes.

Mail completed form to:	OPRHP
-	P.O. Box 189
	Waterford, NY 12188

Part 3 - Project Completion Work Sheet: (*Print and complete additional sheets as needed*) Include final costs of approved qualified expenses only. Materials must be installed, work must be paid for, and photos of all areas where work was done must be included.

Photo #	Short Description of Completed Work	Final Cost
Total Project Cost		

THIS COMPLETED PAGE MUST ACCCOMPANY YOUR PART 3 SUBMISSION