

NEWBURGH VOLUNTEER FAIR APPLICATION

Submission Deadline: April 14, 2017

Please complete all the information.

Organization:

Contact: _____ Contact Title: _____

Phone Number: (____) _____ Email: _____

Address:

Organization/Purpose/Mission _____

Location of Service _____

How many organization members do you expect to attend/work this event? _____

Do you have access to mailing lists to promote this event to potential volunteers? (Y) (N)

Can you include information about the event on your website or Facebook page? (Y) (N)

We ask that if you commit to this event, that you are **set up by 10:45am, and staff the table until 3pm.** You will be provided with an 8' table and two chairs. Please remember that not all tables will be in the shade, and no electricity will be provided to tables. Set up begins at 10am, and breakdown must be completed by 4:30pm.

Once processed, you will receive a confirmation of your participation, including a Frequently Asked Questions handout. Please contact Elyse Goldberg at 845-562-1195 if you have additional needs/requests.

As we did last year, we will be giving away door prizes for people volunteering at this event from participating organizations. You must be present to win. Watch for more information!

Please return completed form to:

Washington's Headquarters State Historic Site
PO Box 1783
Newburgh, New York 12550

FAX 845-561-1789

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