

Natural Heritage Trust

2015 - 16 Procurement Report

June 2016

Report Background

NHT is required by by Section 2979 of the Public Authorities Law to annually report to the Board and to the State all payments made to vendors that are in excess of \$5,000 or more each fiscal year. The Authorities Budget Office classifies procurements into four types:

Types of Procurement

- 1) *Competitive* - Meaning quotes for pricing were solicited or obtained from more than one vendor. Competitive grants would also fall under this category
- 2) *Non-competitive* - Quotes were not solicited because the vendor is either a single source (no other competitor can provide the same quality goods or services required). These procurements also include site-specific purchases (typically food and/or beverage services at Parks or sites that have the exclusive right to provide those services because they competitively won a larger state contract)
- 3) *Non-contract/Purchase Order* - These items are not contractual services per se and an order for products or goods is placed with use of an NHT Purchase Order. NHT pays the invoice after the Region confirms products were received
- 4) *State Contracts* - Meaning the items were purchased off of a NYS Centralized contract or Agency term contract. In both cases, the state already did the vetting of the Consultant/Supplier and negotiated competitive pricing

In FY 2016/16, the NHT administered over \$9 Million in funds for various different environmental initiatives and purposes. While over half of this amount is for program employees' salaries and related costs, the remaining funds were spent directly on equipment, supplies and materials for stewardship, conservation and programs and projects at New York parks, waterfronts and historic sites. The procurements listed in this report are only those totaling \$5,000 or more (Many NHT purchases are for much less than \$5,000).

Procurement Summary

The following table summaries the types of procurement the NHT had in FY 2015-16:

Type of Procurement:	Number of Vendors	Aggregate Amount by Category
Competitive	35	\$789,684.32
Non-Competitive	60	\$1,946,679.22
Non-contract/Purchase Order	77	\$1,148,088.23
State Contracts	3	\$283,647.15
Totals:	175	\$4,168,098.92

Procurement Detail

Vendor Name	Description of Commodity/Services	Amount Paid 4-1-2015 - 3/31/2016	Account(s) Expended From
ALTA-JOLI RESTAURANT INC.	Program Service	\$8,620.00	215
BISSETT NURSERY CORPORATION	Gardening Materials	\$8,281.10	252
BRADY'S POWER EQUIPMENT, INC.	Lawn Equipment	\$15,419.00	343, 511

Vendor Name	Description of Commodity/Services	Amount Paid 4-1-2015 - 3/31/2016	Account(s) Expended From
CALF AUDIO	Program Services	\$6,300.00	278
CAPT. RON BURDEWICK	Program Services	\$10,850.00	589
CASHIN ASSOCIATES,P.C.	Consultant Fee	\$101,440.83	576, 809
CLEAN VENTURE, INC	Event Expense	\$96,385.50	274
CUSTOM STITCH INC.	Program Supplies	\$9,960.00	207
DEER PARK Pig	Planting Materials	\$5,636.40	252
DREISSIG APPAREL , INC	Re-Sale Items	\$8,522.68	605
EARTH ALTERATIONS, LLC	West Mountain Parking Lot Repair	\$39,199.25	441
EARTH SUN MOON TRADING	Re-Sale Items	\$5,779.35	282
ENVIRO-LOG HOME PRODUCTS, INC.	Re-Sale Wood	\$14,544.00	461
ESSEX COUNTY INDUSTRIAL DEVELOPMEN	Grant Award	\$159,019.94	603
FINISH LINE ROAD RACE TECHNICIANS, INC	Program Services	\$56,000.00	528
HALF HOLLOW NURSERY INC.	Planting Materials	\$5,633.55	252
HARTGEN ARCHEOLOGICAL ASSOC. INC	Consultant Fee	\$14,956.02	552, 809
HICKS ICE	Re-Sale Ice	\$18,652.00	266, 279
HIGH TIDES SCREEN PRINTING LLC	Event Expense - Air Show	\$6,125.00	589
HILLTOP INDUSTRIES	Printing Expense	\$8,498.64	294
JAMESTOWN ADVANCED PRODUCTS	Program Equipment	\$9,621.68	266
KNUCKLEHEAD INC. EMBROIDERY	Staff Apparel / Re-Sale Items	\$8,245.34	343
LANNING'S MARINE SERVICE INC	Construction Expense	\$5,805.75	457
LOCKER ROOM	Re-Sale Items	\$6,531.50	462
P.I. SERVICES, INC.	Planting Materials	\$7,630.50	252
SCENIC DESIGNS, INC.	Planting Materials	\$10,900.00	252
SINON FARM, INC.	Re-Sale Items	\$7,986.00	343
SOUTH SHORE OUTDOOR STORE INC.	Event Expense	\$34,085.64	304, 472, 501, 528
SUNNYSIDE GARDENS	Planting Materials	\$9,800.00	330
TGIF ENTERTAINMENT, INC.	Tents for Air Show	\$13,957.55	589
TREES ON THE MOVE - A DIVISION OF LA N	Planting Materials	\$12,320.00	252
UNLIMITED POTENTIAL, INC.	Program Equipment	\$5,100.00	330
WOJESKI & COMPANY CPA'S,P.C.	Consultant Fee	\$16,500.00	100
YOUNG EXPLOSIVES CORP.	Performance	\$20,694.00	294, 306
ALEX ICE SERVICE	Re-Sale Ice	\$12,771.90	266
THE WOOD GUY	Re-Sale Items	\$7,911.20	266
Competitive Total:		\$789,684.32	
ACUSHNET COMPANY	Re-Sale Items	\$8,281.57	251
AJA ARCHITECTURE PLANNING	Consultant Fee	\$24,700.00	821
AMERICAN AIRPOWER MUSEUM	Performance	\$10,600.00	589
ARC OF STEUBEN	Re-Sale Items	\$5,869.63	251, 282
AUDUBON INTERNATIONAL	Membership Renewal	\$6,325.00	259

BETSON DISTRIBUTING	Program Equipment	\$11,405.00	306
BRONX CHILDREN'S MUSEUM	Program Supplies	\$23,689.00	334
CARLYLE ON THE GREEN	Event Expense	\$14,470.36	259, 304, 589
CHIEF EQUIPMENT, INC.	Lawn Equipment	\$7,880.61	807
COMMISSIONER OF TAX & FINANCE	Reimbursement of Staff Costs	\$67,891.61	343, 577
COMMISSIONER OF TAX AND FINANCE	Building Maintenance Reimbursement	\$56,580.78	577
COOLEY GROUP INC.	Re-Sale Items	\$7,580.11	282, 297
CORNELL COOPERATIVE EXTENSION OF SC	Building Maintenance	\$5,562.35	531
CORNELL UNIVERSITY	Program Services	\$128,070.25	256, 259
DEERE & COMPANY	Utility Vehicle	\$14,520.18	577
DEFENSE ACCOUNTING OFFICE	Performance	\$8,000.00	589
DRISCOLL FOODS	Re-Sale Items	\$9,760.00	343
EAGLE BROOK LLC	Re-Sale Items	\$7,881.60	251, 461
EAST END LAWN SPRINKLERS, INC.	Gardening Materials	\$9,470.00	252
FOUR FREEDOMS PARK CONSERVANCY IN	Event Expense	\$117,109.88	579, 805
GANZ U.S.A., LLC	Re-Sale Items	\$9,764.50	282, 306
GO BIKE BUFFALO	Program Development	\$5,000.00	522
HERSHEY'S ICE CREAM	Re-Sale Items	\$9,788.61	251, 279, 461
ISLIP ARTS COUNCIL, INC.	Philharmonic Concert	\$9,773.22	252, 311, 501
J. KINGS FOOD SERVICE PROFESSIONALS	Program Supplies	\$8,335.57	528
JENNY O'NEILL, CPA	Consultant Fee	\$35,324.00	100
JOLLY GREEN	Planting Materials	\$9,700.00	252
LIVINGSTON CO. CHAMBER OF COMMERC	Program Services	\$5,500.00	226
LOWE'S	Building Maintenance	\$6,926.22	266, 421, 546, 817
LYNDEN B. MILLER PUBLIC GARDEN DESIG	Planting Maintenance	\$9,222.60	252
MASSENA ELECTRIC DEPARTMENT	Utility Expense	\$10,098.10	569
METROPOLITAN SWIMMING	Activity Registration Fee	\$7,484.80	215
MONTAUK DOWNS STATE PARK	Event Expense	\$7,968.00	470
NYS OPRHP	Reimbursement	\$152,851.73	226, 238, 251, 279, 294, 304, 421, 515, 522, 537, 515, 805
NYS OPRHP- CENTRAL REGION	Reimbursement	\$55,590.84	251, 279, 282, 461, 462, 605
NYSIF WORKERS' COMPENSATION	Workers Comp	\$30,846.81	285
OCTAGON, INC.	Reimbursement	\$100,000.00	256
ONONDAGA CASH REGISTER CO.	Office Supplies	\$5,122.20	251, 282
OTSEGO ELECTRIC COOPERATIVE, INC	Utility Expense	\$13,246.34	374
PALISADES INTERSTATE PARK COMMISSIO	Reimbursement	\$165,025.00	813
PAUL EDICK	Re-Sale Items	\$7,935.00	279
PAUL SMITH'S COLLEGE	Reimbursement	\$460,372.10	614
POLICH TALLIX INC.	Consultant Fee	\$20,000.00	508
PONY TALES PONY PARTIES AND PETTING	Performance	\$5,000.00	311
RIDGE GOODWIN & ASSOCIATES INC.	Planting Materials	\$18,916.26	252
ROBERT O'BRIEN	Travel Expense		548

Vendor Name	Description of Commodity/Services	Amount Paid 4-1-2015 - 3/31/2016	Account(s) Expended From
SIGH SOLUTIONS, INC.	Time Board	\$7,481.00	215
ST. LAWRENCE CHURCH	Facility Rental	\$11,900.00	569
SYSCO FOOD SERVICE	Re-Sale Items	\$6,379.58	337
TEE TO GREEN PRO SERVICES	Event Expense	\$9,984.00	470
THE COBY FOUNDATION LTD	Reimbursement	\$8,275.32	583
THE HARTFORD	Insurance	\$8,985.03	100
THE NIAGARA PARKS COMMISSION	Program Service	\$5,500.00	226
THE NIAGARA PARKS COMMISSION	Program Service	\$5,000.00	226
THE TREASURER OF THE UNITED STATES	Performance Fee - Air Show	\$12,000.00	589
TODD MINER, ED.D.	Program Services	\$6,200.00	337
TOWN OF HALFMOON	Interpretive Signage	\$7,500.00	522
TOWN OF JOHNSBURG	Program Equipment	\$13,250.00	603
TOWN OF NEWCOMB	Contract	\$121,222.21	603
WOMANMADE PRODUCTS	Re-Sale Items	\$7,562.25	337
Noncompetitive Total:		\$1,946,679.22	
4 IMPRINT INC.	Re-Sale Items	\$12,693.22	295, 306, 528, 589
NYS PARKS	Reimbursement	\$6,569.14	551
NYS PARKS & RECREATION	Learn to Swim Reimbursement	\$8,485.60	204
ABLE EQUIPMENT	Portable Generators & Compressor	\$23,450.00	300, 304
ADIRONDACK FENCE & RAIL COMPANY	Fence Railing	\$14,370.00	252
ALL PRO HORTICULTURE, INC	Mulch	\$15,738.50	256
ALLEN ASSOCIATES	Re-Sale Items	\$5,283.35	337
ARTISANS APPAREL	Re-Sale Items	\$7,436.42	282
BELFRY HISTORIC CONSULTANTS INC.	Fabric for Schuyler Mansion	\$6,903.68	324
BELLMORE FOOD SERVICE, LLC	Lunches for Air Show	\$7,568.00	589
BENTLEY BROS. KUBOTA INC.	Kubota for Jones Beach	\$47,518.20	300
BIKE-ON.COM INC.	Beach Chairs	\$12,370.00	251
BLACKBAUD	Consultant Fee	\$29,185.96	100
CAPTAIN LOU FLEET/MIKES PARTY BOAT C	Vessel for Air Show	\$11,200.00	589
CAYUGA LUMBER INC.	Program Supplies	\$5,925.00	282
CONFER BETHPAGE	Event Expense	\$13,473.00	259
CORPORATE COMPUTER SOLUTIONS, INC.	Office Supplies	\$18,627.38	100, 251, 259, 421, 560
CRANE'S TREE & SHRUB SERVICE	Tree Service/Removal	\$42,620.00	252
CREATIVE HABITAT CORP.	Invasive Species Management Plan	\$6,000.00	563
DAVID A. CARD	Replacement of Cedar Rood at Wehle	\$10,000.00	421
DELEA SOD FARMS	Sod for Bethpage	\$11,815.43	259
DELICIOUS MOMENTS	Event - Catering	\$15,682.45	304, 589
DOYLE PARTNERS	Sign Design	\$14,000.00	252

Vendor Name	Description of Commodity/Services	Amount Paid 4-1-2015 - 3/31/2016	Account(s) Expended From
EDGE ELECTRONICS INC.	Lawn Equipment	\$12,192.00	300
ENCOUNTER NIAGARA TOURS	Performance	\$8,100.00	226
EXPLORE DISC GOLF	Disc Golf Equipment	\$6,555.00	330, 801
FIRST OFFICE	Furniture for Moreau Lake SP	\$17,541.21	324
FOBARE LAKE FARM	Mowing	\$25,000.00	569
FUN WORKS USA INC.	Program Supplies	\$6,770.48	528
GARDEN ILLUSIONS c/o WENDY FEHSE	Planting Materials	\$5,375.00	252
GIDEON PUTNAM RESORT	Summer Run Series Getaway	\$53,628.40	528
GRAINGER	Program Supplies	\$23,979.32	207, 454, 566, 589, 817
GRASSLAND EQUIPMENT & IRRIGATION	Workman for Bethpage	\$32,306.35	259, 337
GRIFFINS LANDSCAPING	Re-Sale Wood	\$10,308.75	511
HERMAN MILLER	Furniture for Moreau Lake SP	\$6,274.91	324
INDEPENDENT EQUIPMENT CORP.	Program Equipment	\$20,412.00	501, 528
JENNIFER TOSCH RUSSELL	Resource Guide	\$5,370.00	236
MAINES	Re-Sale Items	\$30,468.10	251, 461, 462
MALVESE EQUIPMENT CO., INC.	Turf Aerator	\$42,695.00	259
MARTIN'S MARINA & MOTEL INC.	Boats for Wellsley Island	\$15,740.00	266
MILLER ENVIRONMENTAL GROUP INC.	Geothermal Testing	\$9,220.75	809
MR. JOHN PORTABLE SANITATION UNITS,	Portable Sanitation	\$18,175.00	304, 589
MTE TURF EQUIPMENT SOLUTIONS, INC.	Re-Sale Items	\$6,955.41	251
NAGLE ATHLETIC SURFACES INC.	Resurfacing of Wehle Tennis Courts	\$14,936.00	421
NIAGARA FRONTIER EQUIPMENT SALES	Tractor for Niagara Region	\$23,395.78	226
NIAGARA INDUSTRIAL PRODUCTS	Torchmate 3 Plasma Table	\$19,078.91	226
NORTHEAST PROMOTIONAL GROUP, INC.	Apparel Kit for Learn to Swim Program	\$16,672.00	204
OREGON RFID, INC.	Data Tracer	\$6,829.08	569
PEACE OF MIND NURSERY INC.	Plants for Bayard Cutting Arboretum	\$7,000.00	252
PEPSI COLA OF HUDSON VALLEY	Re-Sale Items	\$7,305.70	343
PEPSI-COLA	Beverages For Summer Runs & Surf Fishing Tournamen	\$13,751.85	528, 589
PERRY'S ICE CREAM CO., INC.	Re-Sale Items	\$7,569.84	266
PHILIP STONE CATERERS	Air Show Reception	\$33,480.00	589
PLANT FOOD COMPANY, INC.	Fairway Mower	\$16,050.00	256
R.G. KING GENERAL CONSTRUCTION, INC.	Sand for Wescott Beach SP	\$12,804.00	421
SANI-LAV, INC.	Portable Sanitation	\$10,480.00	528
SCHERMERHORN HARBOR, LLC	Mercury Motors - Grass Point SP	\$9,025.50	266
SETWEST HOLDING CORP.	Vertical Baler	\$10,271.90	226
SITE SPECIALISTS, LTD.	Memorial Bench Program	\$17,587.92	252, 300, 311, 526
SMALL CORP	Conservation Materials	\$14,266.35	320, 321, 583
SOUTH SHORE OFFICE PRODUCTS INC.	Sharp Copier	\$5,379.13	300
SPACEMAN USA	Program Equipment	\$7,800.00	266, 457

SPARKLING CLEANING CO.	Cleaning Services	\$9,750.00	304, 589
Vendor Name	Description of Commodity/Services	Amount Paid 4-1-2015 - 3/31/2016	Account(s) Expended From
SUMMIT SECURITY SERVICES INC.	Security Services - Air Show	\$13,330.24	304
TENT & TRAILER CITY	Galvanized Trailer - Jones Beach SP	\$6,475.00	300
TRUIS, INC.	Snow Plows - Jones Beach SP	\$8,925.00	300
TUGEDGE OUTDOOR INC.	Mower for Wehle SP	\$7,369.00	421
TURF PRODUCTS CORP.	Blower for Rockefeller SP	\$7,494.05	563
TYLER EQUIPMENT	Volvo Loader Forks - Jones Beach SP	\$6,085.00	300
UNITED ELECTRIC POWER	Electrical Work	\$7,609.32	300
WEX BANK	Utility Expense	\$8,991.96	569
WILCOR INTERNATIONAL INC.	Re-Sale Items	\$33,655.34	251, 279, 282, 307, 462
WILDMETRO, INC.	Mt. Loretto Management Plan	\$33,862.23	807
YANKEE EQUIPMENT SYSTEMS, INC.	Washers & Dryers - Krings Pt.	\$5,370.00	266
YORKSHIRE FOOD SALES CORP.	Snacks for Summer Run Series	\$5,369.45	528
ZORN'S POULTRY FARMS	Summer Run Hero Party	\$8,094.67	528
Non-Contract/Purchase Order Total:		\$1,120,048.23	
FOSSIL INDUSTRIES, INC.	Sign Design	\$6,770.00	324, 548, 591
GRAY'S WHOLESALE, INC.	Re-Sale Items	\$8,226.61	266, 279
STORR TRACTOR COMPANY	Tractors	\$268,650.54	256, 259, 811
State Contract Total:		\$283,647.15	