Welcome to Denny Farrell Riverbank State Park.
Picnic season is from May 26th 2020 to September 6, 2020 from 9am – 9pm.

Note: Tables are not reserved until after Memorial Day. However, you can submit your application for the Picnic season as early as April 1, 2020. Families may use the picnic area before and after the Picnic season, they will be allowed 3 picnic tables at no charge. All rules and regulations apply. Tables during down time are allocated on a first come, first serve basis and will be assigned by the State Park Ranger. Organizations and agencies will need to submit a letter of request to the Park Director as noted below.

All Organizations, Agencies and Churches (whether for profit or non-profit) must submit a formal letter of request on letterhead to the Park Director Mr. Maurice Hicks. The letter must include the following: Date, time, purpose, how many people will be in attendance and what you pertain to do during your visit. You should also include any special requests. The letter can be sent via regular mail to: Denny Farrell Riverbank State Park, 679 Riverside Drive @ 145th St. NY, NY 10031 or via email to Maurice.Hicks@parks.ny.gov Please copy Ms. Acevedo on the correspondence. Any picnic out of the norm, will be considered a special event and may require an insurance certificate.

1. **Application:** Is Required from any group/organization or individual with 15 persons or more in their group. Applications can be found online, at the cashier booth or via email. To request via email please contact the permit /event coordinator Ms. Acevedo at Lila.Acevedo@parks.ny.gov

2. **Fees:** Families: $30 Application fee. Each additional table is $30.00. Non – Profit Organizations: $30 application fee (entitles to one table) – each additional table $30. (agencies/organizations must provide a 501.c3 All others (corporations, organizations, agencies – without a 501.c3 will be considered for profit). Rates are $60 for the permit application (entitles to one table) each additional table $60.
   Payments are accepted and processed at the cashier window. Mail in payments must be in the form of money order or business check mailed to the attn: Revenue Dept. (address above). **We do not accept personal checks.**

3. **Payment:** Any additional fees associated with your event, besides the Park Use Application fee is due 2 weeks prior to your event. Please note: If payment is not received in a timely manner your event can be cancelled at the discretion of the Park Director and Management.

4. **Policies:** There are no indoor venues in the event of inclement weather. There are no rain-dates, credits or refunds. All reservations are final. If you would like to schedule a rain-date you will be required to fill out another permit, all fees apply.

5. **Parking:** There is no Upper level parking. Courtesy Lower level parking passes are issued by the Park Ranger and are based on availability. Please suggest public transportation to your guest. Bus service - Bx 19 from the Bronx, M11 from Manhattan. The last stop is in the park.

6. **Security:** State Park Police and Park Rangers are on patrol for your safety. First Aid is also available. All incidents must be reported to Management. If an ambulance is needed, contact our Staff or State Park Police for assistance. Park Police Base tel. # (212) 694 – 3620.
Rules and Regulations:

- All reserved areas must be occupied by 12noon. Reserved tables not claimed in a timely manner will be opened to the public at the discretion of Park Administration and Permit Dept. If for circumstances beyond your control, you foresee being late, please call the Permit office at (212) 694 - 3639 or the cashier booth at (212) 694 – 3599 or 3726.

- A responsible contact must be present and available during your event. Upon arrival, please see the Park Ranger assigned to the picnic area. Bring your signed and approved Park use permit application and/or receipt of payment.

- You cannot bring additional tables; however, you may bring folding chairs and blankets. Organizations or agency that request to bring additional tables and chairs will be considered special events and will require an insurance certificate.

- Grilling, cooking, food carts or trucks are not allowed on the premises, you may use sternos to keep your food warm.

- We do not allow any onsite sales of food, food vendor carts or any other items.

- Do not tie decorations on the trees or bushes. Do not climb the trees. Do not lay down on the picnic tables.

- Battery operated radios or small Bluetooth speakers are allowed. We do not provide electricity or allow for generators. Keep music at a respectable level so as not to disturb your neighbor.

- Each family is allowed 1 tent. Tents must be anchored to the tables or held down with sandbags. No spikes can be driven into the ground. If you use balloons as decoration, you will need to deflate them or take them with you at the end of your event. You are not allowed to release the balloons into the air.

- There is no alcohol, bicycles, water guns, pets or water balloons allowed. No fighting and/or damaging of any Denny Farrell Riverbank State Park property. Anyone caught doing so will be issued a summons, expelled from the premises and/or subject to arrest.

- There are no dogs allowed in the park, unless it is a service dog. To be considered a service dog, the dog must be trained to assist you or provide a service. Therapy dogs that provide therapeutic or emotional support are not considered service dogs and not allowed in the park. Regardless of size or if the dog is in a carrier.

- If you are authorized to unload at the traffic circle an authorized licensed driver must be left in the vehicle in the event of traffic congestion, they might be asked to move to a designated area. No vehicles should be left unattended.

We hope you enjoy your visit to Denny Farrell Riverbank State Park.

For more information, Contact: Lila Acevedo (Event/Permit coordinator) at (212) 694 – 3639 or the revenue cashier booth at (212) 694 – 3599 or 3726.

________________________
Signature

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Date

I have read and understood the rules and regulations and agree to abide by them.

An Equal Opportunity/Affirmative Action Agency