



Parks, Recreation and Historic Preservation

ANDREW M. CUOMO
Governor

ERIK KULLESEID
Acting Commissioner

February 22, 2019

Dear Park Patrons:

Roberto Clemente State Park and its staff are excited to welcome you to the 2019 season. There are so many great things that await you and we look forward to you experiencing them!

Roberto Clemente State Park management will make every effort to accommodate patrons and groups looking to utilize the park's many facilities. As the newly renovated Athletic field areas open you can inquire about permitting these fields through our administration office. Roberto Clemente State Park's Aquatics Complex, Picnic Grounds, Playground, Gymnasium and Basketball courts will be open for the season.

The staff at Roberto Clemente State Park understands that you and/or your organization must plan and schedule a calendar each year and that your constituents need to receive information in a timely fashion. For that reason, the Park intends to address all permit applications and respond in writing no less than 2 weeks after receiving your request. If you are interested in applying for a facility use permit please contact the park's main office for information and application procedures. When a permit application is approved, the applicant will receive an allocation letter from Roberto Clemente State Park. Please check the dates and times on the allocation letter as the specified dates will be the only dates for which a permit is granted.

Limit 2 sections per permit.

***The Picnic Grounds at Roberto Clemente State Park are now available for permitting seven days a week and on ALL Holidays, that fall within the picnic season.**

All applications for permits to use this facility should be submitted in writing to Park Director Frances Rodriguez and must be received no later than three weeks prior to your requested event date. A blank permit application is enclosed. Please remember to include a working e-mail address and phone number on your application. If an applicant has not paid all applicable fees from previous reservations an application for a new permit will not be considered. In keeping with past practice, the Park will make good faith efforts to accommodate patrons, events, schools, organizations and leagues that have used the facility in the past. However, Roberto Clemente State Park is a large, public athletic and event complex positioned to host a wide variety of community-based activities. For this season, requests for permits will likely outnumber the time and space available to accommodate all applicants. Those seeking permits should plan accordingly, apply as soon as possible and consider making alternate or supplemental arrangements at other facilities should the date, time or areas requested at Roberto Clemente State Park be unavailable.

If you have any questions about this permit application process, please contact our permit coordinators Jennifer Ferrari, Soley Ovalle and Jesseca Williams at 718-299-8750 or by emailing Jennifer.Ferrari@PARKS.ny.gov, Soley.Ovalle@PARKS.ny.gov, or Jesseca.Williams@PARKS.ny.gov

Thank you for your continued cooperation,

Frances Rodriguez
Park Director
Roberto Clemente State Park
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