APPLICATION FOR
TEMPORARY TENTS AND OTHER MEMBRANE STRUCTURES – FIRE CODE CHAPTER 31

*ALL APPLICATIONS MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT*

1. Type of Event______ Retail Tent Sale_______ Outdoor Assembly

2. Name Of Applicant________________________________________ Telephone No.(_____)________________________
   Address______________________________________________________________________________________________
   Mailing Address (if different)________________________________________________________________________

3. Person in charge of event:
   Name:________________________________ Telephone No.(_____)________________________
   Official Title:______________________________________________________________________________________
   Organization:_______________________________________________________________________________________
   Mailing address______________________________________________________________________________________
   City:________________________________ State:________________ Zip Code:________________

4. Company supplying tent:________________________________ Telephone No.____________________
   Address:___________________________________________________________________________________________
   City:________________________________ State:________________ Zip Code:________________

5. Tent Dimensions:____________________ Total Square Footage:____________________
   *(Tent must have certificate of flame resistance)*

6. Date tent is to be erected:____________________________

7. Date tent is to be removed:____________________________

8. Attach copy of insurance (Acord Form)

9. Attach site map, utility mark-out as required for tents erected with tent stakes.

10. Do you have an approved Group Use or Park Use permit?__________________________

State of New York- Parks Dept.

Signed by Applicant (see No.2 above)

Instructions: This permit shall be conspicuously place by person in charge.

___Approval Date:_________________________ Disapproved Date:________________

Signature:________________________________

Code Enforcement Official