

F.D.R. STATE PARK  
2957 CROMPOND ROAD  
YORKTOWN HEIGHTS, NY 10598  
TEL: (914) 245-4434  
FAX: (914) 245-7958

**2017 PICNIC PERMIT  
APPLICATION**  
(Please Print Clearly.)  
Email application to  
[FDRSP@parks.ny.gov](mailto:FDRSP@parks.ny.gov)

(office use only)  
PERMIT # \_\_\_\_\_  
PICNIC DATE: \_\_\_\_\_  
PICNIC AREA: \_\_\_\_\_  
ALC. PERMIT: Y/N \_\_\_\_\_  
PAID\$: \_\_\_\_\_  
CHECK#: \_\_\_\_\_  
PARK REP: \_\_\_\_\_

**READ BOTH SIDES OF THIS APPLICATION CAREFULLY & SIGN ON BACK**

NAME OF ORGANIZATION/EVENT \_\_\_\_\_

CONTACT/RESPONSIBLE PERSON \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ APT. \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (DAY) \_\_\_\_\_ (CELL) \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

►► May we provide your contact information to the organization Friends of FDR State Park?  Yes  No

1<sup>ST</sup> CHOICE: REQUESTED DATE \_\_\_\_\_ REQUESTED AREA \_\_\_\_\_

2<sup>ND</sup> CHOICE: REQUESTED DATE \_\_\_\_\_ REQUESTED AREA \_\_\_\_\_

Groups larger than 150 people will not be permitted in Lot #1 mid-June through Labor Day

*IF YOUR CHOICE IS NOT AVAILABLE, MAY WE SUBSTITUTE OTHER AREAS? (Y / N)*

# OF PERSONS \_\_\_\_\_ (Please be accurate; this number determines your quantity of tables and grills.)

If numbers are larger than originally stated, you must report to the office to update payment.)

**PICNIC RESERVATION INFORMATION**

**FEES:** For reserving a picnic area only; *does not include vehicle entry.* Make checks or money orders payable to **FDR State Park** and send a self-addressed stamped envelope for reservation confirmation. We CAN NOT ACCEPT CREDIT CARDS OVER THE TELEPHONE. You will receive written confirmation by mail or email. Reservations are processed in the order in which payment is received.

1-50 persons = \$30    51-100 persons = \$60    101-150 persons = \$90    151-200 persons = \$120  
201-250 persons = \$150    251-300 persons = \$180    301-350 persons = \$210    351-400 persons = \$240  
401-450 persons = \$270    451-500 persons = \$300    **Maximum = 500 persons**

**NOTE: THERE IS AN ADDITIONAL FEE FOR PICNIC SHELTER RESERVATIONS**

(Area 4BS requires an additional \$125 shelter fee; *minimum group size is 100 people*)

(Areas 3BS and 6CS require an additional \$50 shelter fee)

PAYMENT AMOUNT (FULL PAYMENT REQUIRED) \$ \_\_\_\_\_

*\*\* Please note that there is a \$20.00 returned check fee. \*\**

**VEHICLE FEES ARE PAID WHEN ENTERING THE PARK. DO NOT SEND PAYMENT FOR BUSES!**

ARE YOU A TAX EXEMPT ORGANIZATION? (Y / N)    IF YES, PLEASE ENCLOSE COPY OF FORM ST-119.1

VEHICLES (*Vehicle fees are paid when you enter the park.*) # BUSES \_\_\_\_\_ # CARS \_\_\_\_\_

This permit is valid only for the original date booked and does not imply a rain date.

**THIS PERMIT DOES NOT BECOME EFFECTIVE UNTIL APPROVED BY A PARK REPRESENTATIVE.  
DO NOT MAKE PLANS UNTIL YOU RECEIVE A COPY OF THIS PERMIT AS CONFIRMATION.**

**\*\*PERMIT CONTINUES ON REVERSE AND IS NOT VALID UNLESS SIGNED\*\***

**\*REFUND POLICY\***

**Picnic permit fees are non-refundable. Picnic permits are valid rain or shine. Please make certain you are coming to the Park prior to submitting your permit and payment.**

**LIMITATIONS:**

- 1) Park hours: Weekends from 8:00 AM to Sunset and weekdays from 9:00 AM to Sunset.
- 2) **NO RESERVATIONS & NO BUSES ON JULY 4<sup>TH</sup>! ALL FIRST COME, FIRST SERVED.**
- 3) **ALL BUS GROUPS** arriving on **WEEKENDS** from **JUNE 3<sup>rd</sup>** to **SEPTEMBER 4<sup>th</sup>** **MUST HAVE RESERVATIONS.**  
***\*\*No buses or bus groups are allowed in parking lots #1 or #6\*\****
- 4) You must give an accurate estimate of group size; otherwise, you may find yourself in an area too small to accommodate your group. Any unused tables/grills may be made available for other patrons to use.
- 5) Picnic permits are valid only for the original date booked.

If you desire a **RAIN DATE**, you must make a **separate reservation** and pay a **separate fee**.

You may request **in advance** to reschedule your date; requests will be granted based on availability of picnic areas.

**\*PERMIT CONDITIONS\***

- 1) In order help keep the park useable for picnicking; you are required to dispose of your trash in the provided green dumpsters located throughout the park. Garbage bags are available to assist you in your trash clean up. Please bring a supply of your own garbage bags as well. ***If your area is not cleaned after you use it, you will be billed for clean-up costs.***
- 2) **Vehicle use fees and/or any other park fees must be paid upon entry to the park facility and are subject to change.**
- 3) This permit is subject to the rules and regulations of the Office of Parks, Recreation, and Historic Preservation (OPRHP), Taconic Region, which can be found at <http://nysparks.com/publications/documents/NYSParksRulesRegulations.pdf>, and all special conditions enumerated in the permit. Please bring this permit with you; it must be shown to any agency official upon request.
- 4) Smoking is not permitted at the park playgrounds, inside picnic shelters, or inside the pool area.
- 5) OPRHP will not be responsible for providing any utility or service.
- 6) It is understood that no alterations are to be made at the picnic site. The permittee will be responsible for any damages to park property or facilities resulting from the group's activities under the permit.
- 7) The responsible party must be present for the entire duration of the permit and must present proper identification upon request.
- 8) Alcoholic beverages (**beer or wine only, no hard liquor**) are allowed **by permit only**. A free alcohol permit can be obtained at the Park Office. The sale of food, refreshments, or other items is prohibited.
- 9) **Use of Amplified Sound Equipment, Generators, or 12 Volt Batteries to Power Equipment is Strictly Prohibited.** Battery-powered megaphones may be used to address large groups. Battery-powered radios are allowed. Picnic areas and pavilions do NOT have electrical. Extension cords are not permitted.
- 10) Vehicles are not permitted to drive or park on the grass, service roads, pathways, or along roadways. **Observe speed limits.**
- 11) **Scooters, skateboards, and rollerblades** are **NOT** permitted in the park. Bicycle riders under age 14 must wear helmets.
- 12) Pets are only permitted on park roads & trails & **must be on a 6' leash at all times – Pets are not permitted in picnic areas.**
- 13) Kites, drones, and/or remote-controlled toys (cars, boats, planes, etc.) are NOT permitted in the park.
- 14) Please use the charcoal grills provided; **gas or propane grills are not permitted.**
- 15) **Hot coals must be extinguished after barbecuing.** Ash from personal grills must be placed in a park grill, not on ground.
- 16) All accidents, injuries, or other problems must be reported to the Park Office immediately: 914-245-4434 x8
- 17) The permittee agrees to indemnify, defend, and save harmless the People of the State of New York from all suits arising from the operation of this permit or as a result of the consequences of any act, omission, neglect, or misconduct on the part of anyone associated with the permittee on this project.
- 18) It is understood that this permit is not transferable and may be revoked at any time at the discretion of park representatives.
- 19) **A group representative must sign in at the Park Office by 11:00 AM in order to guarantee your reservation. We cannot hold reservations for late arrivals. Please plan accordingly.**
- 20) **F.D.R. State Park reserves the right to open to the public any picnic area not checked in by 11:30 AM.**
- 21) **Any unused tables and grills may become "First Come, First Served" for other park visitors to use AFTER 11:30 AM.**
- 22) All information contained in this permit may be shared with other New York State agencies.

**I HAVE READ AND AGREE TO THE TERMS ON THIS PICNIC RESERVATION APPLICATION.**

I hereby apply for a picnic permit for the group I represent. **I have read all the terms and conditions contained on both sides of this application and agree to follow them.** I understand this permit may be revoked if any of its terms or conditions are violated.

SIGNATURE OF PERMIT HOLDER: \_\_\_\_\_ DATE: \_\_\_\_\_